University of Wisconsin-Eau Claire  
Classified Staff Council Meeting  
June 18, 2013


Absent:  Donna Weber, Jane Brownell, Franny Meyer-Briggs

Regular Meeting

- The regular meeting of the Classified Staff Council (CSC) was called to order by Chair Sue Ayres at 10 AM. Mary Jane (MJ) Brukardt – the Director of Marketing, Communication and Strategic Planning – joined us today. Introductions were made around the table.

MJ is here as a part of the strategic planning process at UWEC. This was begun in 2008 with several Gold Arrow Initiatives. These are priorities that are reviewed annually to transform learning and the university. She reviewed how to create Project Charters and assigning Champions and Facilitators to focus groups and engage departments and units to work through the Gold Arrows.

MJ distributed two different handouts with information on the Gold Arrow processes, as well as the 2013-14 Draft Gold Arrow Priorities. She reviewed these handouts with the CSC, and discussion was held. If CSC members have ideas regarding the new goals that are proposed we should let her know by early July. She will be meeting with us annually to discuss these as part of our shared governance. She was excused at 10:58 AM.

- Minutes of the May 21, 2013 meeting were reviewed. Seuferer was not on the “Absent” list – her name will be added. Minutes were approved with that one modification.

- Office and Standing Committee Reports
  - Ayres gave an overview of what should happen moving forward since the University Personnel System has been delayed for about two years. Shared governance is in place now, so the new Chancellor should be asked to join the CSC for a meeting early in the new academic year. Ayres will also schedule a brief appointment for her and Falkenberg to meet with the Chancellor as CSC representatives within his first couple of weeks on campus.
  - Pay plan and bylaws were discussed briefly. It would be good to have these done and ready to submit for approval within the next few months. The Bylaws Committee will continue to work on this to bring back to the full CSC as soon as possible.
  - CSC has been granted a service/supply budget of $1000 annually now.
  - With Weber retiring as HR Director, we will be encouraging the Chancellor to assign an administrator – hopefully the new HR Director – to be a liaison with the CSC.
  - Schulner reviewed which committees are going to need new members, including CSC. She will draft an article announcing the vacancies that will be published in the next Classified Staff newsletter.
Gardner and the Funding Committee are meeting with Susie Warden (one of the founders to the Classified Staff Scholarship) later this week to clarify the guidelines that are to be used for that scholarship process. They will get the guidelines in place for the fall. Their other new funding will be renewed with the July 1 budget also.

No other news or announcements.

Listening Session for all Classified Staff

No one dropped in today for the listening session.

Meeting was adjourned at 11:37 AM.

Respectfully submitted:

Faith Bogstad
Secretary/CSC