Classified Staff Council  
May 15, 2012 Meeting Minutes


Absent: Michele Olson, Donna Weber, Deb Lang, Dan Gharrity, Jane Brownell

The CSC was called to order at 10:02 AM by Chair Hoepner.

The minutes of the April 17, 2012 meeting were approved as distributed.

1. Chair Hoepner report – Last week there was a meeting regarding nomination for candidates to serve on the Chancellor’s Search Committee. There were 4 names of classified staff that were forwarded to UW-System President Kevin Reilly. Three of those names are members of this committee, and two individuals will be chosen to be on the search committee, so we will be represented. Discussion was held regarding how this process has been done in the past and what the Search Committee members might expect in the future.

Hoepner has attended one of the UPS (University Personnel System) meetings. Perhaps at one of our upcoming meetings we should discuss the ideas presented in more detail. Discussion held briefly. Seuferer and Meyer-Briggs have an appointment set up with D. Weber in HR this Friday at 11. Anyone else with questions can join them also. Because of the fairly short turn-around, we are all encouraged to read through the documents available on our CSC website and bring any concerns back to Weber in a timely fashion.

2. Vice Chair Ayres reports that she received information back from the Chancellor indicating the emeritus status for classified staff has been approved. Discussion was held. Schulner will check to see if there is anything further that CSC needs to do, or if this has already been implemented.

Ayres also is working on setting up a retreat for CSC. More discussion on that will be held during “New Business”.

3. Coordinator Reports
   a. Events Coordinator Lang is not available with a report today.
   b. Communications Coordinator Seuferer – has received two additional inquiries through the CSC website. The first question was a message about why there is no information on classified staff moves/transfers/hires/retirements. The next question was regarding where we might be able to purchase food/lunches over this summer with the Davies remodeling.

The second question came at about the same time this information was announced to everyone so she was able to respond to that immediately. The first question generated discussion. This is information that could potentially be helpful to many areas of campus. We will need to discuss this again in the future and also see if there is someone in HR that would be willing to help us to track the information somehow in the future.
c. Treasurer/Funding Coordinator Gardner – The Funding Committee will be meeting later today to discuss some applications that have come in requesting payment for professional development activities. The committee is planning to get an e-form up and running this summer as well. Discussion was held about the funding available and how best to use it in the future.

d. Secretary Bogstad – has nothing new to report.

e. Membership Nominating Coordinator Schulner – is reviewing the bylaws and planning the best way to fill vacancies that will be opening on several committees this summer. Discussion was held. She will also be contacting the current members of the committees and giving them the option to stay on for an additional term. She will bring forth ballots in July and have a vote in August to fill vacancies.

f. Employee Appreciation Coordinator Olson is not available with a report today.

4. New Business
   a. Ayres tells us that there are three dates available for the CSC Retreat with only one person absent on each of those dates – June 5, 7 or 14. Discussion was held regarding the need for a retreat, where to hold this, what we might be able to do.

   It was decided that this would be a very good opportunity to discuss what the CSC has accomplished in the past year and set goals for next year. This would also give us the opportunity to brainstorm in an off-campus location, reviewing our mission statement and goals as well.

   Ayres will be checking on the use of the Priory. We will probably meet from about 9 AM – 2 PM, and have some type of brown-bag lunch, or something delivered that we can all contribute towards.

   Ayres and Hoepner will put together an agenda after they attend next week’s Chancellor’s Retreat to see what other things are coming up.

5. Announcements – there are no announcements at this time.

Meeting adjourned at 10:55 AM.

Respectfully submitted ~

Faith Bogstad
Secretary for the Committee