Classified Staff Council  
April 17, 2012 Meeting Minutes

Present: Bill Hoepner, Wanda Schulner, Deb Lang, Sue Ayres, Greg Falkenberg, Faith Bogstad, Shawn Seuferer, Vickie Gardner, Franny Meyer-Briggs, Dan Gharrity, Jane Brownell, Michele Olson, Anita Spahn

Absent: Donna Weber

The meeting was called to order at 10:01 AM by Chair Hoepner.

1. The minutes of the March 27, 2012 meeting were approved as distributed.

2. Chair Report

   • Hoepner has met with University Senate Chair Susan Harrison to make sure there is classified staff representation on the Chancellor’s search. The committee will actually be chosen by UW-System. Four classified staff names will be forwarded to them, and they will decide who should be on the committee.

   • Hoepner has also spent time with University Senate Chair Harrison who will be suggesting a change to the speaking rights as follows:

     Speaking Rights

     Each member of the University Senate shall have the right to speak twice to a given motion or amendment during debate. Upon approval of the majority of the body, a member may be granted a third speaking turn. During the period of debate, the presiding officer may grant a speaking turn to any nonmember of the body for clarification or informational purposes. The Student Body President and Classified Staff Council Chair shall be granted the same speaking rights as those retained by members of the University Senate. (US 12/09, 3/11)

   Committee Organization

   University Senate committees set up provided for by the Constitution of the University Senate and described in Article Four of these Bylaws shall arrange for their own organization, officers, and schedule of meetings. Any student or classified staff members noted in committee memberships (1) shall serve as non-voting members upon appointment to the committee through appropriate Student Senate or Classified Staff procedures; (2) should not be counted when determining quorums; (3) should be granted speaking rights accorded to voting members of the committee; and (4) may request for specific items of concern to students or Classified Staff to be placed on meeting agendas. (US 3/11)

   • Hoepner will also be working on changing the CSC language to reflect the opportunity of giving the University Senate Chair the same speaking rights and committee organization.
3. Vice Chair – Ayres has nothing to report.

4. Coordinator Reports:
   - Events Coordinator Lang has nothing to report.
   - Communications Coordinator Seuferer – the Web Development Committee has made the changes and corrections that were proposed at our last meeting. Also, the News Bureau has made an announcement about the Classified Staff website. This has also initiated our first web inquiry. Seuferer has drafted a response, which she reviewed with us and asked for input. She also has had an email come through that was forwarded to the Professional Development Committee.

   Other ideas discussed included having posters that can be displayed in all administrative offices that remind staff across the campus about the CSC and the Classified Staff website. This is something else that can be worked on over the summer, and hopefully ready to go out at the beginning of the new academic year.

   - Treasurer/Funding Coordinator Gardner – has met with her committee several times and chosen the recipients of the scholarship available. They are working also on the application which is currently a pdf file, hoping to make it an online submission process which should make funding requests easier for staff to access. There was a question about whether funding will continue every year. Discussion was held and it was felt strongly that it will continue to be the same amount as has been received in past years.
   - Secretary Bogstad has nothing to report.
   - Membership Nominating Coordinator Schulner – there will be 5 vacancies on various classified staff committees beginning in July. These will be posted on the Classified Staff website, announced in an email, and she will be bringing names forward to the CSC for review.
   - Employee Appreciation Coordinator Olson – has met with her committee and they have reviewed many of the recommendations that came forward in the survey results. She has also followed up with HR regarding the possibility of having a “reward” of time off with pay, or a guaranteed parking spot.

     Paid time off would not be allowed, and there might be other issues with the parking spots, depending on if a person has the automatic parking fees taken out of their paychecks. Discussion was held.

     It is felt that somehow it needs to be announced that they have followed up on these ideas, even if they are unable to implement them. Other ideas will be reviewed over the next few months, with the possibility of having some type of announcement made at the opening breakfast, either on the JumboTron or cards at the place settings.

5. New Business:
   - Teresa O’Halloran joined us today. She first reviewed briefly the University Personnel Structures project which has been designated by UW-System and will eventually have UW-System become a separate entity from other State Systems. She has been working with various task force groups. These work groups will be requesting input about the
drafts that are being submitted, and she may convene this group sometime in the next month for input on some of the suggestions made to date.

- O’Halloran was also here to share the Inclusive Excellence Plan that is being created to reflect the concept of diversity, inclusivity and equity on campus. There are four goals that have been created and she has been meeting with a number of other groups on campus to generate this plan. Discussion was held. We are asked to review the ideas that she is sharing with us, and email or call her if we have suggestions or feel there are questions about what might be missing from this plan. Schulner and Seuferer had a few changes to make at this time. If anyone else would like to make changes, they can be emailed to O’Halloran at ohallote@uwec.edu.

- As we prepared to adjourn, Hoepner received an email indicating that the parking office has changed the designee of “GF” or “Guaranteed Faculty permits” to “G” – “Guaranteed” permits.

- Discussion also moved to the other committees on campus made up of faculty and academic staff only. Schulner was just assigned the task of reviewing those committees to update those membership lists. She will generate a list of those that might need to have some type of classified staff representation as well. This generates the idea, however, that faculty/academic staff have “service” as a part of their contract, whereas most classified staff are task-oriented. Some of the classified staff do not feel they have the time to get involved with committees, and some indicate they would not have the support of their supervisor. Discussion was held.

6. Discussion was held about the idea of having a summer retreat for CSC. A survey of possible days/times to have this will be sent to the committee.

Meeting adjourned at 11:15 a.m.

Respectfully submitted

Faith Bogstad
Secretary for the Committee