Present:  Jane Brownell, Shawn Seuferer, Faith Bogstad, Vickie Gardner, Wanda Schulner, Michele Olson, Greg Falkenberg, Bill Hoepner, Susan Ayres, Debra Lang, Anita Spahn, Franny Meyer-Briggs

Absent:  Dan Gharrity, Donna Weber

The regular meeting of the Classified Staff Council (CSC) was called to order by Chair Bill Hoepner at 10:32 AM.

1. The minutes of the February 21, 2012 meeting of the CSC were approved as distributed.

2. Chair report –
Hoepner indicated that CSC will be a point of contact UW-System questions regarding any changes to classified staff. He also has been contacted by College of Education about having representation on this committee. As membership opens on CSC or other committees we will attempt to fill the vacancy with someone from that area.

Hoepner also recently attended a meeting with the Commission on the Status of Women. Pat Karlen is the Chair of CSW and indicates that they would be happy to have a representative from this committee sitting in on those meetings since often both groups are working towards similar goals. Discussion was held.

Discussion was held about the Chancellor accepting a new position in Utah and how that might affect CSC. We have made great strides in this past year since forming the committee and Hoepner will check with HR to see if there is a way that someone can represent us on the Search Committee for a new Chancellor.

3. Reports –
   • Vice-Chair – Ayres has nothing to report at this time.
   • Events Coordinator – Lang has a number of events coming up, including a rededication of Schofield Auditorium on April 23. We should mark that on our calendars.
   • Communications Coordinator – Seuferer has recently returned from vacation but the web development committee has worked without her on updating our website. There was discussion about having a link on the Classified Staff Website that gives information on how to assist with students who are having difficulties. Seuferer will follow up.
   • Treasurer – Gardner has met with her Funding Committee and begun working towards making the application for professional development funding something that can be submitted online. She also will be meeting with someone from Foundation about the Scholarship application, and possibly changing the wording to open up this scholarship to all classified staff. Discussion was held.
   • Secretary – Bogstad has nothing to report at this time.
   • Membership Nominating Coordinator – One member resigned from the Funding Committee. Schulner has solicited nominations from the College of Education. She will
email the CSC when that nomination is solidified. If there are no objections from CSC membership, that nominee will become a member of the committee so we don’t have to wait until the CSC meeting next month to get that vacancy filled. Schulner also reviewed which committees will have openings this summer. She will call a meeting of the Nominating Committee when the vacancies are actually closer.

- Employee Appreciation Coordinator – Olson has nothing to report at this time. Discussion was held about putting together a plan for her to present to the Chancellor with approximate costs for ideas that were put forth when we did the survey. She will call her Employee Appreciation Committee together and start drafting ideas for this.

4. Business –

- Discussion of working with HR to develop professional development ideas – this was a continuation of the discussion held last month. Seuferer indicates that Duane Van Dresar is a good contact for any classified staff who would like assistance with professional growth. She has not met with him recently however.
- Lang will do some checking with the current administration and HR to see what might be expected for a Professional Development Day (or 2-day) for Classified Staff and/or possibly a day to include all faculty and staff.
- Schulner will review the CSC Bylaws and draft something indicating that the Chair-Elect should participate in Commission on the Status of Women meetings or at least review their agenda to make sure we are working with them towards common goals rather than having a duplication of efforts between the two committees. Further discussion about this will be held next month.

Meeting was adjourned at 11:30 AM.

Respectfully submitted:

Faith Bogstad
Secretary/CSC