Classified Staff Council
February 21, 2012 Meeting Minutes


Absent: Michele Olson and Greg Falkenberg

The regular meeting of the Classified Staff Council (CSC) was called to order by Chair Bill Hoepner at 10:02 AM.

- The minutes of the January 17, 2012 meeting were approved as distributed.

- Chair report – Hoepner welcomed Anita Spahn as a new member of the committee.
  - He also has gotten the approval for both Ayres (as in-coming Chair) and himself to attend the Chancellor's retreat in May.
  - Ayres has nothing new to report.

- Other reports –
  - Event Coordinator – Lang has not yet had the opportunity to call together the Professional Development Committee, wondered if that was necessary yet this spring semester. Discussion held. There was some thought that the Chancellor had announced some type of Professional Development Workshop to be held in August. She will check on that and convene the committee soon if that has been announced and decided.
  - Communication Coordinator – Seuferer has been working with the Website Development Committee to update the Classified Staff website. She showed us the changes that have been made and the links that anyone can access that will answer questions that were indicated when we did the survey. Discussion was held.
    There is also a place on this website where someone can anonymously ask a question. Discussion held about how to handle those questions. It was decided to make that available, and as any questions are asked, she will have them forwarded to the appropriate area (such as HR) and put the response on the website so that the anonymous person can find the answer.
    Discussion was also held about having an announcement made by the News Bureau about this website, or possibly have it linked to the weekly University Bureau Announcements.
  - Treasurer/Funding Committee – Gardner has received information about the funds available and has not yet had an opportunity to review it, nor call her committee together. Her goal is to do something about that prior to our next meeting
  - Secretary – Bogstad has nothing new to report
o Membership Nominating Coordinator – Schulner indicates that all of the Classified Staff Committees now have full memberships. She has emailed the new members of committees to let them know that the CSC Liaison will be in touch with them about the first meeting. There is no deadline at this time.

o Employee Appreciation Coordinator – Olson has not yet returned, however Lang questioned the Classified Staff Excellence in Performance Award policy. Currently it reads that it has to be a permanent Classified Staff person who is nominated, that is working more than 50%. This does not allow for project classified staff, nor LTE nominations. The motion was made and seconded to include project staff as well as LTEs. She will work with Hoepner to change the wording in the policy and forward it to the Chancellor for approval.

• Business
Weber was here to discuss the UW System Personnel Structures Project. This project has been charged with creating new personnel systems that will separate UW-System from the other state employing agencies. There are 6 work groups that have been formed to create policies and procedures to address Employee Movement, Recruitment and Assessment, Employment Environment, Employment Categories, Compensation and Benefits. There is a representative from UWEC on all but one of those committees. By March 8 of this year each of the committees needs to have an outline/specific ideas of how these issues should be addressed. Discussion held.

Other new business was tabled until the next meeting. The meeting was adjourned at 11:00 AM.

Respectfully submitted,

Faith Bogstad
Secretary for the Committee