University of Wisconsin-Eau Claire  
Classified Staff Council Meeting  
Minutes of December 6, 2011  

Present: Jane Brownell, Shawn Seuferer, Faith Bogstad, Vickie Gardner, Wanda Schulner, Michele Olson, Greg Falkenberg, Bill Hoepner, Franny Meyer-Briggs, Susan Ayres, Debra Lang  

Absent: Dan Gharrity, Theresa Ebert, Donna Weber  

The regular meeting of the Classified Staff Council (CSC) was called to order by Chair Bill Hoepner at 10:05 AM.  

1. The minutes of the September 26, 2011 meeting of the CSC were approved as distributed.  

2. Chair report – since our last meeting the announcement has come out of the Chancellor’s office recognizing the committee. Now we can move forward to other business.  
   • Lang comments that she is a member of another committee that has been working for well over a year on becoming an organized and recognized committee that is not even close yet, so this committee has made tremendous progress. We should be – and are -- proud of this attainment  

Reports –  
   o Vice-Chair – Ayres supports what the Chair has said.  
   o Events Coordinator – has nothing new at this time.  
   o Communications Coordinator – Seuferer requests that we all take a minute to review our email address and other information on the CSC website. If there are errors, please let her know.  
   o Treasurer – Ebert was absent and unable to report.  
   o Secretary – Bogstad has nothing to report at this time.  
   o Membership Nominating Coordinator – Schulner received nominations as a result of the survey that we sent out. She received information from HR and using that was able to review the nominees and contact a few other staff across campus to fill positions on the various committees. The information was distributed, reviewed and discussed.  
   o Employee Appreciation Coordinator – Olson was pleased with the information that she collected from the survey results and has some ideas about how we might move forward with Employee Appreciation or acknowledgement.  

3. Business –  
   • Discussion again about the nominations and recommendations for the committee membership. The nominations were approved as suggested. Lang and Hoepner will forward the nominations for the Excellence in Performance Committee to the Chancellor. The nominees for the other committees will be informed that they were selected and Schulner will also let them know who their CSC liaison will be and let them know they will be contacted shortly after the first of the year regarding the first committee meeting.  

Discussion was held about the survey results. It was suggested that we should consider having a “Quick Tips” page that might be on the CSC web page, or perhaps on the UWEC
webpage with links to more information if people are interested in pursuing something in greater detail.

Other ideas that were discussed include inclusivity, extrinsic/intrinsic recognition, communication and/or interpersonal communication skills, finance/budget information, how to advance your skills, technology, etc.

Brief discussion was held about a newsletter or possibly monthly or weekly updates to the CSC website that might be linked somehow to the weekly University Bulletin.

Meeting was adjourned at 11 AM. We had a number of good ideas presented today, so it was decided to meet again in 2 weeks, Tuesday December 20, to continue this discussion.

Respectfully submitted:

Faith Bogstad
Secretary/CSC