Minutes of July 26, 2011, Classified Council Meeting (CSC)

Attendance:

Present: Bill Hoepner, Wanda Schulner, Deb Lang, Franny Meyer-Briggs, Dan Gharrity, Sue Ayres, Greg Falkenberg, Michele Olson, Faith Bogstad, Theresa Ebert and Shawn Seuferer

Absent: Vicki Gardner, Jane Brownell, and Donna Weber

Agenda items

• The CSC was called to order by Chair Bill Hoepner at 10:04 am, July 26.

• Minutes of the July 12th meeting were approved as distributed.

• The council reviewed the most recent changes to the draft bylaws.
  
  o Additional minor changes were made: the number of council members was changed to 13 and language restricting consecutive terms on the nominating committee was added.
    
      ▪ Shawn Seuferer made a motion that the changes to the bylaws be approved and Wanda Schulner seconded. The motion was passed unanimously.
    
      ▪ Wanda made a motion that the bylaws as a whole be approved and Shawn seconded. The motion was passed unanimously.
  
  o It was decided to present the mission statement and bylaws to the Chancellor for his review and invite him to the next council meeting for his feedback.

• Council structure was reviewed and approved

• Discussion was held about the best was to elect Officers and Coordinators for the first time. It was decided that we would ask for volunteers with the following results:
  
  o Bill Hoepner will continue as chair until June 30, 2012
    
      ▪ Chair Elect – Susan Ayres
      ▪ Secretary – Faith Bogstad
      ▪ Treasurer/Funding Coordinator – Theresa Ebert
      ▪ Communications Coordinator – Shawn Seuferer
      ▪ Membership Nominating Coordinator – Wanda Schulner
      ▪ Employee Appreciation Coordinator – Michele Olson
• Discussion was held about meeting times. All members present agreed that as membership changes the time slot for the meetings will need to be reviewed and adjusted in accordance with membership availability. For this council the 10am – 11:30 am slot works well and will continue through the coming year.
  o Members agreed that we will continue meeting every 2 weeks until the end of August to give the council time to complete its initial work (August 9 and 23) and monthly thereafter.

• Discussion was held to determine if a CSC generic mailbox would be beneficial. It was decided that we would hold off requesting one at this point but would reserve the right to revisit it if anyone found that it would be helpful.

• Members decided that a group photo would be nice to have and Bill will schedule one for the start of our next meeting.

• A conference call was held with Kathy Fairbanks, Vice President, Klemmer & Associates Leadership Seminar, Inc. in order to get additional information about a seminar that is being considered for professional development.
  o It was agreed that we had some additional questions following the call and would be in touch with Ms. Fairbanks for follow up.

New Business

• There being no new business the meeting was adjourned at 11:30am and the council was reminded that the next meeting is scheduled for August 9, 2011 | 10 – 11:30 am | Schofield 202

Respectfully submitted by Debra Lang.