**APPENDIX C. UW-Eau Claire – Notarized Statement of Driving Record**

**General Information – This form expires yearly on May 31st. and any authorizations submitted between March 1st and May 31st will extend into the next calendar year.**

If you have an out-of-state driver’s license or have less than 2 years driving experience with a Wisconsin license; you **must** complete this form and attach to the electronic VUA. Please include a photocopy of the **FRONT** ***&* BACK** of your out-of-state license when attaching this form to your VUA.

**More information can be found on the RMSS website**: [Driver Authorization & Vehicle Use](https://www.uwec.edu/LPS/resources/driver-authorization.htm)

|  |  |  |  |
| --- | --- | --- | --- |
| **\***Current Driver’s License Number: | **\***Total Years of Driving Experience (not including permits, only probationary & regular license): | | |
| **\***Current Driver’s License State: |
| **\***How long have you had your current license? (not including permits, only probationary and regular license): | Have you held a license in any other state or province?  Please list: | | |
| **The following is a true statement of my driving record for the past three (3) years:** | | | |
| I have been ticketed for the following moving violations in the past 3 years. For speeding citations, list how many miles over the speed limit you were cited. If none, write “**NONE**”.  **\*Date: \*Citation**: | | | |
| I have been involved in the following accidents in the past three years. If none, write “**NONE**”.  **\*Date: \*Citation**: | | | |
| **STOP: The following must be completed in the presence of a notary.** | | | |
| **\***Drivers Full Name (please print): | | | |
| **\***Signature of Driver (sign in front of notary): | | | **\***Date: |
| **\***Subscribed and sworn to, before me this day of , 20 | | | |
| **\***My commission expires: | | **\***County of: | |
| **\***Signature of notary:  **\*(Seal)** | | | |

If you have any questions, please contact your VUA Coordinators.

* ASK Center at [askcenter@uwec.edu](mailto:askcenter@uwec.edu) or call 715-836-3131
* Risk Management, Safety and Sustainability at [safety@uwec.edu](mailto:safety@uwec.edu) or call 715-836-2457