

BLUGOLD CENTRAL | Vicki Lord Larson Hall 1108
105 Garfield Ave | PO Box 4004
Eau Claire, WI 54702-4004
715-836-3000 | blugoldcentral@uwec.edu

University of Wisconsin
Eau Claire



Diploma Replacement Request

Instructions:

Please fill out and sign form. Diploma replacements incur a \$40 fee. Forms can be sent as an attachment in an [email to Degree Review](#) or mailed to Blugold Central using the address below. Please make checks payable to UWEC, checks can be mailed to the address below. [Online payments are accepted here.](#)

Blugold Central, 1108F VLL Hall, Registrar's Unit
105 Garfield Avenue
Eau Claire, WI 54701

This form and the \$40 fee must be received by our office before we place the order. Please note that diplomas are ordered once monthly, so it may take several weeks to receive your diploma.

Student Information

Name (Please Print): _____

Campus ID Number or Last Four of SSN: _____

Date of Birth: _____ Email Address: _____

Maiden Name (if applicable): _____

Diploma Information

Name (as shown on original diploma): _____

Month/Year of Graduation: _____ Degree Earned: _____

Name to be Shown on Replacement Diploma: _____

Note: Initials may be substituted for names and vice versa on replacement diploma.

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Order Information

Reason for Replacement Request (Please Check One):

☐ Diploma has been lost or damaged

☐ Name has been legally changed

Size and Pieces Requested (Please check only one. Price is the same for any choice):

☐ Large 8"x10" Diploma Only

☐ Large Cover Only

☐ Large Diploma and Cover

Please Check One to Indicate Form of Payment:

☐ Online Payment

☐ Check

☐ Cash (only in person)

☐ Money Order

Address for Mailing (Replacement diploma will be sent to this address):

Signature and Date

Student Signature: _____

Date: _____

Office Use Only

Type of Payment:

☐ Online Payment

☐ Check

☐ Cash

☐ Money Order

Degree: _____

Honors: _____

Confer Date: _____

Diploma Ordered Date: _____

By: _____