



Application For Undergraduates to Enroll in Graduate Coursework

Instructions:

Please return this form to Blugold Central (VLL 1108) well in advance of the registration period during which you intend to enroll for the course(s) listed below. Once processed, you will receive an email stating that you are able to complete the course enrollment in CampS.

The conditions for an undergraduate applying for graduate coursework are as follows:

1. Must be a University of Wisconsin – Eau Claire undergraduate student. Students who have already earned a bachelor's degree are not eligible to apply.
2. The student's total undergraduate, cumulative grade point average must be at least 3.0.

No exceptions can be made for students who do not meet these conditions.

If approved to enroll in graduate credits, please note the following limitations:

- Completion and approval of this form does not guarantee that space will be available in the class(es) specified below. Preference is given to graduate students.
- Qualified students may take up to, but not exceed, a total of nine credits of graduate-level course work, unless enrolled in an approved accelerated graduate plan with a dual bachelor's and master's degree component.
- The graduate credits cannot be used to satisfy requirements for the bachelor's degree, unless enrolled in an approved accelerated graduate plan with a dual bachelor's and master's degree component.
- Only graduate courses numbered 500 – 699 are allowed.

BLUGOLD CENTRAL | Vicki Lord Larson Hall 1108
105 Garfield Ave | PO Box 4004
Eau Claire, WI 54702-4004
715-836-3000 | blugoldcentral@uwec.edu

University of Wisconsin
Eau Claire



If approved to enroll please note the following academic credit load requirements (programs may have additional limitations):

- No more than 6 graduate credits may be taken if the combined undergraduate and graduate load is 13 credits or greater up to a maximum of 15 credits.
- No more than 9 graduate credits may be taken if the combined undergraduate and graduate load is 12 credits or less.
- No more than 3 graduate credits of the combined graduate/undergraduate load may be taken during the summer session.

Student Information

Name: _____

Student ID Number: _____

Course Information

I request permission to enroll for the following graduate course(s) under the conditions listed above.

Term: Fall Spring Summer Winterim Year: _____

Course 1

Subject: _____ Catalog Number: _____

Course Title: _____ Number of Credits: _____

Instructor Signature: _____ Date: _____

Department Chair or Program Director Signature:

_____ Date: _____



Course 2

Subject: _____ Catalog Number: _____

Course Title: _____ Number of Credits: _____

Instructor Signature: _____ Date: _____

Department Chair or Program Director Signature: _____

_____ Date: _____

Course 3

Subject: _____ Catalog Number: _____

Course Title: _____ Number of Credits: _____

Instructor Signature: _____ Date: _____

Department Chair or Program Director Signature: _____

_____ Date: _____

Office Use Only

Please verify the information below before processing this form:

1. Total graduate credits previously earned at University of Wisconsin – Eau Claire: _____

- Note: No more than 9 total graduate credits may be taken at the graduate level as an undergraduate student – unless enrolled in an approved accelerated graduate plan with a dual bachelor's and master's degree component.

2. Total undergraduate, cumulative grade point average is 3.0 or greater? Yes No

Confirmed by: _____ Date Processed in CampS: _____

****Once processed in CampS, retain this form in ImageNow and email the student a confirmation.**