

BLUGOLD CENTRAL | Vicki Lord Larson Hall 1108
105 Garfield Ave | PO Box 4004
Eau Claire, WI 54702-4004
715-836-3000 | blugoldcentral@uwec.edu

University of Wisconsin
Eau Claire



Request for Enrollment Verification

Instructions:

Please fill out and sign form. If specific information is required, please list all required information. Completed forms can be submitted to Blugold Central, VLL1108, or emailed to verifications@uwec.edu.

Verification requests will be completed within three business days. At the beginning of the semester, due to the large volume of requests, there may be a delay in completion time.

Please note, we cannot verify future dates of enrollment.

Student Information

Student Name: _____

Campus ID Number or Last Four of SSN: _____

Phone Number: _____ Email Address: _____

Verification Information

Information to be verified:

Enrollment Status – specify semester(s) _____

Registration Status for Upcoming Semester

Good Student Discount/Insurance Form (please attach form to this request)

Dean's List/Academic Distinction – all terms will be given

Degree or Anticipated Date of Graduation

Other – specify _____

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Pickup Information

I will pick up – Note: You must present your UWEC ID or a picture driver's license to pick up your verification

Email to: _____

Fax to: _____

Mail to: _____

Signature and Date

I hereby authorize University of Wisconsin – Eau Claire to release the information indicated above:

Student Signature: _____ Date: _____

Office Use Only

Date Received: _____		Completed By: _____		
Type of Form:	Enrollment	Registration	Student Discount	Address
	Notary	Degree	GPA	Dean's List/Academic Distinction
	Other _____			
Date Mailed: _____	Date Emailed: _____	Date Faxed: _____		
Date Picked Up: _____	By: _____			
Delivered/Sent to: _____	Date: _____	By: _____		