Present: Ellen Mahaffy, Kent Gerberich, Jill Markgraf, Dave Nesvacil, Eric Stevens, Mark Staloch, Craig Ernst, Eddie Noyes, Stuart Scamehorn, Gregory Kocken, Kate Kim

Chair Ellen Mahaffy called the virtual meeting to order at 4:00 PM.

1. New ITC Director, Stuart Scamehorn, was introduced.

2. Approved of Previous Meeting Minutes (Sept 29, 2021) unanimously

3. FASPR Committee Charge
   - Discussed the revised membership and the rational of the membership change: 3 additional representatives (one from LTS, one from Library staff, and one from UW-Barron) serve as voting members
   - Dave Nesvacil moved to approve; Kate Kim seconded.

4. Digital Asset Preservation
   - Needs solutions on preserving growing digital assets at an institutional level
   - Focus more on archiving and managing digital assets than hosting contents
   - Discussed how to create spaces and manage assets in a longer period
   - Updated information on how other institutions manage their digital asset will be shared in next meeting.

5. LTS Report
   - Currently working on migrating eform to cloud. The migrated eform will have similar interface and same URL address.

6. ITC Report
   - Two goals are shared: (1) laptop rental policy for UW-Barron and (2) mobile hotspots for students

7. Library Report
   - Strong demands for reserving study rooms and other library spaces. Current policy is based on first come first serve. Software programs are needed to reserve spaces and checkout equipment

8. Other Business
   - Discussed a plan on updating Windows 11
   - Discussed the Lab Mod funding

Meeting adjourned at 4:45pm