Minutes of the University Senate Academic Staff Personnel Committee  
13 April 2021  
Virtual Meeting via Microsoft Teams; 2:00pm

Members Present: Pam Baughman, Jasmine Case, Paula Collins, Mary Elger-Lonzarich, Stephanie Jamelske, Linda Pratt, Lori Snyder

Guest: Barb Hanson

1. Meeting called to order at 2:02pm

2. Minutes 17 November 2020 approved with updates  
Minutes 16 February 2021 approved as submitted

3. Review of deadlines for Instructional Academic Staff (IAS) and Administrative Professional Academic Staff (APAS). University Senate President, Senator Evan Weiher, asked this group to decide on deadlines for IAS and APAS personnel reviews. The request is a result of Human Resources (HR) and Academic Affairs using different dates than those listed in the Faculty and Academic Staff Rules and Procedures (FASRP). So the question is, which date should be used?
   A very lengthy discussion on this question pursued without an agreement being reached. Topics brought up include:
   - are the dates the same/similar/different to faculty positions? Does/should this matter?
   - alignment with Department Personnel Committees (DPC) and Department Evaluation Plans (DEP)?
   - progress reports are not similar between IAS (goes through departments via DPC) and APAS (BP Logix)
   - fixed renewable vs no intent to renew positions
   - issue about how to determine length of individual contract… but now contracts are no longer written.
   - HR requests several dates should this be changed to one date for all?
   - Complete evaluations for before June 30th… but IAS as they are not typically on contract at this time.

Discussion was finally tabled until next meeting when additional information will be available.

4. Brief update on TTC (Title and Total Compensation)
   - Still going forward, manager conversation in summer
   - Will go live in Fall 2021
   - Appeal process in winter/spring
   - Discussion planned for one hour with system reps group in May 2021.

5. Telecommuting Policy draft still open for individual comments (in total = 60 days but no specific date available when this began so final date for comments is unknown.)

6. Meeting adjourned 2:55 p.m.

Respectively submitted,
Mary Elger-Lonzarich