University of Wisconsin – Eau Claire  
University Senate Executive Committee  
Minutes from December 7, 2021  
Volume 58, Number 8

Present: Jasmine Case, Grace Crickette, Olga Diaz, Abbey Fischer, Kent Gerberich, Elizabeth Glogowski, Marquell Johnson, Patricia Kleine, John Mann, Colleen Marchwick, Jill Markgraf Sean McAleer, Kelly Murray, Geoffrey Peterson, Kristin Schaupp, James Schmidt, Charlotte Sortedahl, Pedro Sotile, Ryan Weichelt, Evan Weiher

Absent: Billy Felz

Guests: Mike Carney, Margaret Cassidy, Mary Hoffmann, Debra Jansen, Teresa O’Halloran, Kim O’Kelly, Nicole Owen, Jean Pratt, Jill Prushiek, Casey Rozowski, Aleks Sternfeld-Dunn

A meeting of the University Senate Executive Committee was called to order by Chair Weiher at 3:01 p.m. on Tuesday, December 7, 2021 via online (Microsoft Teams) meeting.

1) Approval of the University Senate Executive Committee Minutes of November 16, 2021 and November 30, 2021
   • Approved as distributed

2) Review of the tentative agenda for the December 14, 2021 meeting of the University Senate
   • Addition of the second reading of the 8th Authorized Absence Category

3) Open Forum
   • Withdrawal e-form
     • VC Mike Carney looked into it, and it automatically moves up the ladder to another administrator (to be overridden) if it has not been addressed by the faculty/instructor
     • The messaging text will be looked at to see if it can be made more clear
     • The Dean of Students is not involved but rather an Associate Dean is who is in the chain for review
     • The student filling out this form allows for the faculty/ to weigh in and have a conversation with the student, but it is the students call if they remain in the class or not
   • Academic Calendar and Grades
     • Grades due to on the 23rd when class is done on the 21st so curious if additional time can be granted
       • This should be discussed with Academic Affairs but more than two days would be nice so this will hopefully not happen again
       • It would be nice to have more time to get grades in as classes just keep getting bigger
       • FASRP includes calendar guidelines, but part of the deadline is triggered by other deadlines, such as appeals, suspensions, etc.
       • 2 business days is the policy
       • If the faculty/instructor is late then there could be repercussions for the student(s) as the student may get an “nr” if the grades do not get entered in time
       • As we create future calendars this should all be taken into consideration

4) Budget Overview
   • A PowerPoint presentation was shared
     • Topics included
       • Budget transparency and efficiency
       • Covid expanse funding source summary
       • Sufficient funds for unexpected events
       • FY 2021 Fiscal Year Program Revenue Balances
       • Primary reserve ratio
       • Structural deficit and enrollment revenue projections for 22, 23, 24
       • Consolidated review yearly trend (year 19 through year 25)
• 2019-2020 budget book highlights
  • Utility lunch and learn is available if you have interest in that then send an email to VC Crickette so she will share the meeting information with you
    • Timing and heat regulators would help reduce costs
    • Smart labs would also help reduce costs
    • Smart air handling would also be beneficial
    • Sonnetag Center will be close to 100% renewable
• Division expense budgets by funds
• 2021 enrollment and enrollment forecast
  • We have to set a target then we transfer cash to them (mostly for benefits) but if we end up short at the end of the year we need to go into our reserves and transfer that into a fund for when system goes into collect it and if we can’t go up to reach our forecast then we have to reduce our expenses or retain or attract students
  • Departments with 131 funds are in the budget books
    • Idea is that with 131 funds that you’re getting value
• How do we reach enrollment
  • We want to be selective and thoughtful on admission decisions
  • Will have a deep dive on this come spring, including retention strategies
• Retention secret “the big six”
• Investing in faculty and staff
  • We will invite VC Crickette to come to the full Senate
• Much appreciation to VC Crickette for her presentation

5) Frozen Files
  • Update that Chair Weiher has the data but hasn’t put the tables together yet so will have it done this spring

6) Announcements
  • None

Meeting adjourned at 4:14 p.m.

Submitted by,
Tanya Kenney
Secretary of the University Senate