

MTA Safety Guidelines at Pablo Center and HFA, Fall 2021

The following UW-EC policy will be enforced strictly in the MTA Department:

Masks are to be worn ...

- *In all hallways, public spaces, common areas, and classrooms.*
- *In shared offices, shops, conference rooms, studio, and lab spaces.*
- *When traveling in a vehicle with other people for university business.*

Masks may be removed in private offices but should be worn any time another person is in the room. Masks are NOT expected to be worn outdoors.

Dance:

Masks

All students are required to wear masks while dancing, whether in classes, rehearsals, or performances.

Distancing

Students must work within spaces taped off on the dance floor and must respect taped off designated area across the front of the studio for the instructor to walk back and forth and give feedback.

Students can practice in Rm. 190, but they will need to follow spacing protocol.

Ventilation

Outdoor dance rehearsals are encouraged.

The Facilities team has enhanced airflow and indoor air quality. Where possible, fresh air supply has been increased, and air handlers will be running before and after a building opens and closes. In addition, filters that have a Minimum Efficiency Reporting Value (MERV) of 13 – which means they can capture particulates that could carry the virus – have been installed.

Two air purifiers will be used throughout the day in Rm. 190 in HFA. Doors should remain closed for optimal performance of purifiers.

Hygiene

Staff and students should regularly wash hands or use hand sanitizer and refrain from touching their face.

Staff and students should wash hands or use hand sanitizer prior to attending class or rehearsals.

After using Rm. 190, students should wipe down all places that have been touched or have been exposed to sweat.

Bags and shoes must remain in designated areas.

Music:

Masks:

It is the responsibility of students and faculty to acquire appropriate masks that allow them to perform their musical instruments.

All singers and instrumentalists are required to wear masks throughout rehearsals.

All woodwind and brass players are to use coverings for the bells of their instruments while in rehearsals and practice rooms. Students and faculty are responsible for acquiring their own bell covers. (The use of quilts cotton along with an additional layer of MERV 13 material is recommended.)

Distancing:

All musicians must be **at least** 3 feet apart during rehearsals. (Greater distance is better.)

Maximum capacities in all classrooms must be followed.

Ventilation:

The Facilities team has enhanced airflow and indoor air quality. Where possible, fresh air supply has been increased, and air handlers will be running before and after a building opens and closes. In addition, filters that have a Minimum Efficiency Reporting Value (MERV) of 13 – which means they can capture particulates that could carry the virus – have been installed.

Air purifiers will be used throughout the day in the following classrooms: 1) HFA, Rm. 139- 3 air purifiers, 2) HFA, Rm. 143- 3 air purifiers, 3) HFA, Rm. 190- 2 air purifiers, 4) HFA, Rm. 126- 1 air purifier, 5) HFA, Rm. 130- 1 air purifier, 6) HFA, Rm. 133- 1 air purifier, 7) HFA, Rm. 159- 1 air purifier, 8) HFA, Rm. 160- 1 air purifier, 9) HFA, Practice Room Suite- 2 air purifiers, 10) Pablo, Rm. 327- 2 air purifiers. Students may not move or alter the settings on the air purifiers.

Outdoor music rehearsals are encouraged. (Outdoor rehearsals spaces need to be reserved in a similar manner as a room.)

The maximum continuous rehearsal length for wind players and singers is 50 minutes, followed by a 10-minute break.

Hygiene:

Staff and students should regularly wash hands or use hand sanitizer and refrain from touching their face.

Staff and students should wash hands or use hand sanitizer prior to attending class, rehearsals, or lessons.

Students may not share music, folders, instruments, equipment, or supplies.

Wind players will use a towel (or something similar) to catch condensation. All wind players are responsible for providing their own materials for condensation mitigation.

Practice rooms:

Students are encouraged to practice at home if it is possible.

Students will be assigned practice rooms by a designated instructor, and students must closely follow the assigned practice times.

All students will sign-in and sign-out of all practice rooms. (This is for safety and purposes of contact tracing.)

Practice rooms must be empty for 30 minutes between student use.

Only one person may be in a practice room at a time (which means no teaching music lessons in these spaces).

Students should wipe down keyboard, chairs, doorknobs, and light switches before and after use. (Students must throw cleaning wipe into garbage can when done.)

Masks or bell covers do not need to be worn in the practice rooms.

Wind players will use a towel (or something similar) to catch condensation. All wind players are responsible for providing their own materials for condensation mitigation.

STUDENTS SHOULD SHUT THE DOOR WHEN THEY LEAVE THE PRACTICE ROOM.

Students may not practice in the hallway of the practice room suite or in stairwells.

Students may schedule classrooms for rehearsals through 25Live.

The doors to the practice room suite will remain closed and air purifiers will be used.

If a student is found practicing in a practice room during a time and place in which they are not assigned, they will be reported to the Dean of Students by the Chair of the Department.

The instructor assigned to the practice room is responsible for posting a new schedule each week.

All Concerts:

Audiences will be allowed at concerts.

According to University policy, all performers (faculty and students) will wear masks during concerts at Pablo or HFA.

During concerts, wind players may slide down their masks while playing, though whenever the wind player is not performing (including during rests) the mask must cover the nose and mouth.

For recitals that are given or recorded in non-university spaces, performers need to abide by the policies of the recording space.

Stage crew will set up and tear down and perform minimal stage changes during the recital. Please keep your stage changes to an *absolute minimum* to reduce the amount of equipment handling.

Pablo Center

- Follow all Pablo Center published safety guidelines
- Always maintain social distancing in hallways

Production meetings

- All Production meetings will be held in Rm. 262 or via Zoom when necessary.

Theatre Rehearsals

- Masks at all times. No exceptions
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished
- 15min. Air brakes required when large internal rehearsal groups change

Scene Shop

- Masks at all times. No exceptions
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished
- All students and staff will use hand sanitizer frequently.
- All students will be required to have their own safety glasses and tape measures. Ours will be locked up
- There will be a strict limit of 16 people in the shop at any one time. NO early arrivals or “drop-ins” will be permitted
- Students are not permitted in Shop office without permission
- All students must check in and out with the shop supervisor whenever entering or exiting the work area
- No food or drink in the shop at any time.

Costume Shop

- Masks must be worn correctly at all times. No exceptions.
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished.
- All students must wash hands before and after each shift. They must also wash hands throughout the shift and use hand sanitizer frequently.
- All students are required to only use the sewing supplies that have been provided to them in their kits or with permission from the Studio Supervisor.
- Only one person at the ironing table and serger machine areas at a time. Social distancing is required while waiting to use either area.
- Students must only use the sewing machine that has been assigned to them. They must also disinfect the machine and machine area after each shift.
- There will be a strict limit of 8 people in the studio at any one time. NO early arrivals or “drop-ins” will be permitted. Students must have approval from the Studio Supervisor before entering the studio at any time other than their scheduled shifts.
- Students are not permitted in the Costume Studio office (Ally’s office) for any reason.
- All students must check in and out with the Studio Supervisor whenever entering or exiting the work area.
- No food is allowed in the Costume Studio. Only drinks that have lids are permitted.

- All students must enter the Costume Studio through the main doors and leave through the back door.
- All students must stay within their designated cutting space while at the cutting tables.

Lighting Shop

Pablo Light Lab:

- Masks at all times. No exceptions
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished.
- All students wash hands before and after each shift. And use hand sanitizer frequently.
- All tools that you pull out are kept with you until you are done with your shift, then disinfected and returned
- All common areas (tables, consoles, etc.) are wiped down at the end of your shift.
- There will be a strict limit of 3 people in the shop at any one time. NO early arrivals or “drop-ins” will be permitted
- Only 1 person at the console at any given time. Console and table must be cleaned after each use.
- You must receive training on cleaning any consoles, instruments, or other equipment before cleaning them yourself. You will be trained during your first shift.
- All students must check in and out with the shop supervisor whenever entering or exiting the work area
- No food or drink in the Lab at any time.

Haas Lighting Storage:

- Masks at all times. No exceptions
- Social distancing of 6ft. is required.
- All students wash hands before and after each shift. And use hand sanitizer frequently.
- All tools that you pull out are kept with you until you are done with your shift, then disinfected and returned
- All common areas (tables, consoles, door handles, etc.) are wiped down at the end of your shift.
- There will be a strict limit of 1 person in each of the 2 sections of Haas 170 at any one time. NO early arrivals or “drop-ins” will be permitted
- You must receive training on cleaning any consoles, instruments, or other equipment before cleaning them yourself. You will be trained during your first shift.
- All students must check in and out with the shop supervisor whenever entering or exiting the work area
- No food or drink in the 170 at any time.

Haas Performance Spaces(hang and focus calls):

- Masks at all times. No exceptions
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished.
- All students wash hands before and after each shift. And use hand sanitizer frequently.
- All tools that you pull out are kept with you until you are done with your shift, then disinfected and returned
- The number of people allowed will vary by the space but will be strictly enforced. NO early arrivals or “drop-ins” will be permitted
- Only 1 person at the console at any given time. Console and table must be cleaned after each use.