

Confirmation of Experience for the UW-Eau Claire Director of Special Education and Pupil Services program (DSEPS)

Use this form to verify completion of at least 540 hours of directly teaching academic content to children with special needs.

The following candidate has completed three years of successful professional experience. I confirm that they have completed a minimum of 540 hours of successful experience teaching academic content directly to students with special needs. I understand that said teaching experience may include classroom instruction of academic content, consultation with classroom teachers, and/or direct work with an individual student. Time spent in activities such as IEP meetings has not been included in the minimum 540 hours.

Candidate's Name: _____

Verifying Official Name: _____

Verifying Official School/Agency: _____

Verifying Official Title: _____

Verifying Official Phone & Email Address: _____

Verifying Official Signature: _____ Date: _____

IMPORTANT NOTE:

Applicants who hold a Master's in Special Education and who have at least three years of experiences as a paid special educator are exempt from this requirement. If this exemption applies to you, please complete your name above, check the box below, and submit this form with your application materials.

I am exempt from the 540 requirement because I hold a Master's in Special Education and have at least three years of experiences as a paid special educator.

Please scan this completed form and email it to: Phil Huelsbeck huelsbj@uwec.edu