

## Proposal Title

### Primary Proposal Contact(s)

*This person or small group will be required to submit the proposal to the ITC Director and introduce the proposal to the ITC board.*

### Collaboration

*Please provide contact and background information for all invested parties collaborating on the project, as well as define their role in relation to the project.*

### Project Abstract

*Please provide a project abstract that is between 50-100 Words summarizing the concept of your project. This should include the goals of the project.*

## Narrative

### Technical Aspect(s) Addressed

*Outline which aspects of technological engagement on campus your proposal addresses (i.e., student computing resources, virtual outreach, digital advertisements, etc.).*

### Outcome of Proposal

Write the desired proposal outcome here...

## 815 Policy Justification

Funds allocated by the Information Technology Commission are subject to 815 policy. Please review the policy located at the link below to answer the following questions:

<https://www.wisconsin.edu/uw-policies/uw-system-administrative-policies/student-technology-fee-expenditures/>

*How does this proposal follow UW System 815 policy? The questions below may help you formulate an answer and a plan for how your project seeks to fulfill its role in assisting the university. Feel free to answer the questions below or add additional clarification.*

- 1.** How does this proposal improve student access to technology?
- 2.** Does this technology provide equipment and supplies used directly in classrooms and other learning spaces that are used by a wide breadth and significant portion of students?
- 3.** Does this proposal improve the level of technology for students with disabilities?

## Project Timeline

*Include a plan and timetable for the implementation of the project. How long will the project take to complete? What factors will affect the project timeline?*

## Assessment

*How will this project be assessed for completing its Proposal outcomes? What metrics will be collected? Please note that it is expected that the results will be presented at ITC following the project implementation.*

## Maintenance

*Outline any maintenance requirements for the project. Who will oversee the project? Who will oversee the maintenance of the project? Will annual maintenance be needed?*

## Communication

*How will this project be communicated to the student body? What campus contacts will help communicate with this project? How might ITC be credited with funding this program?*

## Project Budget

*Please include a detailed project budget and budget narrative that clearly explains all line items associated with the project. Line items may include, but are not limited to:*

*Parts*

*Software*

*Installation*

*Peripherals (If any)*

*Will there be any reoccurring costs? If so, please list, in line item, what the amount will be.*