

University of Wisconsin – Eau Claire
University Senate Academic Policies Committee
Vol. 57, Meeting No. 12
Tuesday, March 2, 2021
via Microsoft Teams

Present: *Members:* Scott Clark, Rahul Gomes, Abby Hemmerich, Mary Hoffman, Marquell Johnson, Carol Koroghlanian, Bill Miller, Jamie Tester Morfoot, Dalete Mota, Kati Schaller, Evan Weiher
Guests: Margaret Cassidy, Grace Crickette, Tracy Drier, Jean Pratt

Presiding: Chair Marquell Johnson called the meeting to order at 2:00 p.m.

Meeting Minutes

1. Approval of minutes from February 23, 2021

- Motion to approve the minutes of February 23, 2021, as distributed. Motion was seconded and approved (9-0-0).

2. Presentation on University Budget Allocation: Academic Faculty/Instruction compared to University/Student Support Services. Vice Chancellor for Finance & Administration Crickette and Director of Budget & Resource Planning Tracy Drier.

- Creating an electronic budget book with three years of information, also three software tools to utilize (WISDM/WISER/Plan UW). Financial close occurs 1x year, comparison of revenue/expenses to determine whether the institution needs to utilize reserves (savings). UW System does not have a credit line and does incremental budgeting; institutions receive same base budget received prior year. Tracy works with departments and divisions, to look for opportunities to move money between them, not commonly done (strategic budgeting not incremental). Core of operating budget = approx. 20% state funding and 80% tuition revenue. Important to retain students, grow enrollment, be able to charge differential or out-of-state tuition. Tuition is currently frozen; if enrollment doesn't increase and the state doesn't give additional general funds, the institution's budget doesn't increase. Contact Tracy to attend Budget Manager Meetings which are open to all (also [recorded](#)).
- Tracy presented on budget allocation, followed by questions:
 - [Faculty and Staff Dashboard](#) - growth in non-instructional AS and IAS while faculty remain same. Will there continue to be a trend toward non-instructional AS and IAS and reduction of faculty? *Question for Provost/Chancellor, some shifting of titles could contribute.* Concern that Administration has increased to pre-2016 numbers. *Creating a report of head counts vs. jobs. Grace will review Dashboard.*
 - Change in financial allocation across areas? *Incremental budgeting, little change unless enrollment increases or programs that can charge more and can grow do, undergrad tuition frozen.*
 - Some FTE moved from Academic Affairs to Enrollment Management (ARCC, Admissions, Registration) division. *When people move, budget moves.*

Chair Marquell Johnson adjourned the meeting at 2:58 p.m.

Respectfully submitted,

Sarah Forcier
Secretary for the Meeting