

To: Marquell Johnson, Chair, University Academic Policies Committee

From: Associate Deans Group (Margaret Cassidy, Marc Goulet, Deb Jansen, Jean Pratt, Jill Prushiek)

RE: Request Clarifying Language on Course Registration Policy

University Course Registration Policy can be found here

<https://catalog.uwec.edu/undergraduate/academic-policies-regulations/registration/#text>

Associate Deans feel that students should not be enrolling in courses after they have already demonstrated knowledge beyond that taught in the course. This turns out to be a difficult practice to block at the registration level, due to nuances in curriculum. Nevertheless, the insertion of the following sentence in the policy would assist departments and colleges in preventing abuses (e.g., taking CS 145 after CS 245, taking MATH 113 in a math major's senior year, etc.):

**"Enrolling in a course that is a prerequisite for a course already passed may not be allowed by the department or college offering the course."**

The request is to add the sentence to the end of the first paragraph on the course repeat policy section, found here

<https://catalog.uwec.edu/undergraduate/academic-policies-regulations/registration/#repeatstext>

The Associate Deans have consulted with the Registrar. This sentence allows advisors, faculty, and associate deans the ability to dissuade students from this practice, when necessary.

### **Sample Catalog Text**

#### Repeating UW-Eau Claire Courses

The privilege of repeating course work allows students to attain a satisfactory level of achievement in courses in which they initially encountered difficulties. Because a course can be repeated only once, students will discuss with their academic advisers the reasons for their low grade or W in the course before attempting the course a second time. It is the student's responsibility to obtain assistance to sharpen their skills or resolve the problems that led to poor performance or noncompletion the first time they took the course. If the low grade was earned in a course which is a prerequisite to another course, students are urged to repeat the prerequisite course before enrolling and risking poor performance in the other course. **Enrolling in a course that is a prerequisite for a course already passed may not be allowed by the department or college offering the course.**

The repeat privilege applies only to courses taken.....