



University of Wisconsin-Eau Claire

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TO: Members of the Academic Staff Personnel Committee

FROM: Jasmine Case, ASPC Chair

The Academic Staff Personnel Committee will meet via Microsoft Teams at 2:00 p.m. on Tuesday, November 3, 2020.

Agenda:

- 1) Approval of the minutes from October 6, 2020 (attached)
- 2) Rep Meeting Updates
 - a. Biweekly Payroll Update
 - b. Title + Total Comp Updates
- 3) Staff Promotion Update?
- 4) Announcements

Since Lecturers can count their application year as part of their five years minimum experience when applying for Senior Lecturer, can an Associate Lecturer also count the application year as part of their two-year minimum requirement?

(from Mike Carney)

The FASRP language is a little sloppy/incomplete in the no prefix section, but the language at the end of the Senior lecturer promotion section indicates that the employee may apply for promotion in the year in which they will complete the minimum years of full-time experience. It has always been my interpretation that this language applies to the no prefix section as well.

b) Instructional and/or Research Academic Staff (Category B)

Lecturer Prefix	Lecturer Prefix Definition
Associate	An associate lecturer is one who independently teaches a course(s) subject to broad guidelines describing the scope of the subject matter to be taught and the topics to be covered. Effective classroom delivery, testing, and grading are the primary duties expected of lecturers at this level.
(No prefix)	A lecturer at this level has experience with a minimum of two years full-time equivalency (FTE) or comparable position and academic qualifications needed to develop and teach a course(s) subject to broad guidelines describing the scope of the subject matter to be covered. However, the specific topics to be covered and the degree of topic emphasis are left to the independent judgment of the (no prefix) lecturer. At this level, a lecturer may be involved in various instructional related activities. These may include undergraduate advising, assisting in developing lab safety protocols, course scheduling, curriculum development, participating in departmental outreach programs, or other instructional activities (US 4/12)
Senior	A senior lecturer has subject matter expertise in an academic discipline. A Lecturer at this level has gained a reputation among his or her peers for demonstrably sustained superior contributions to teaching within a department or division. It is expected that the Senior Lecturer will independently select, develop, and organize course content and instructional materials and approaches. Involvement with committees engaged in supporting this development is typical. However, the direct delivery of instruction is the primary responsibility of the individual holding this title. In addition, a senior lecturer has extensive teaching experience with a minimum of five years full-time equivalency (FTE) in the lecturer position or in a comparable position of which at least two such years were served at UW-Eau Claire. An employee may apply for promotion during the year in which they will complete the minimum

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years of full-time experience for implementation at the start of the following academic year. (US 4/12, 3/15)

Exceptions to these minimum requirements may be made when it is believed that the lecturer's performance and contributions merit promotion. (US 5/08)