University of Wisconsin – Eau Claire  
University Liberal Education Committee  
Monday, October 12, 2020  
Via Microsoft Teams

Present:  
Members: Jennifer Chapman, Angela Dalhoe, Emrah Ekici, Mary Hoffman, Debra Hofmann, Namji Kim, Kris Knutson, Liliana LaValle, Jaden Mikoulinskii, Marcy Orwig, Alex Smith, Jan Stirm  
Guests: Margaret Cassidy

Presiding:  
Kris Knutson

Convened:  
2:00 PM

Meeting Minutes

1. Approval of Minutes of September 14 and September 28, 2020  
   - Motion to approve minutes of September 14 and September 28, 2020, as distributed. Motion was seconded and approved unanimously.

2. Rubric Review Discussion (R1, R2, R3, + Service-Learning)  
   - Last year of rubric review. University Senate owns Student Learning Outcomes (ULEC can’t change them), Rubrics are owned by ULEC (created by ULEC) and the Committee will seek the University’s input every four years to insure the process continues to meet the needs of the campus, Data from the rubrics owned by University Assessment who provide the data to ULEC yearly  
   - Rubric Review Process: Oct. 15 – survey sent to entire campus; Oct. 23 – survey reminder email; Oct. 23 @ Noon and Oct. 26 @ 2:30 – Virtual in-person feedback/listening sessions offered; Nov. 5 – survey responses due; Nov. 9 – ULEC Meeting to approve business then adjourn to allow Rubric Review Committees to meet; Nov. 23 and Dec. 2 – ULEC to discuss rubric edits; Spring – recommendations sent to stakeholders for feedback and ULEC votes on changes  
     - Suggested that the Service-Learning Advisory Committee (some are site supervisors and have never used the rubric) be involved, they’re the original creators of the rubric, invite them to meeting, etc.  
   - Rubric Review Committees:  
     - R1 – Jennifer, Namji, Emrah, Kris  
     - R2 – Alex, Liliana, Jan  
     - R3 – Angela  
     - SL – Marcy, Deb H.  
   - Oct. 26 meeting: Business and then break-off into Rubric Review Committees. Teams links will be sent for listening sessions along with a script of possible questions/discussion items

3. Miscellaneous Business  
   - For ULEC’s information the following GE courses have been deactivated: WGSS 431 Women and Communication, 1-3 crs; WGSS 432 Women and Science, 1-3 crs; WGSS 433 Women and Social Science, 1-3 crs; and WGSS 434 Women and the Humanities, 1-3 crs

Dismissed at:  
2:20 PM

Submitted by:  
Sarah Forcier

Approved:  
10.26.20