

COVID Safety Guidelines for Theatre- 8/31/20

Scene Shop

- Masks at all times. No exceptions
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished
- All students enter the shop through the Pablo hallway door nearest the stage door and leave through the shop exterior door
- All students and staff will wash hands before and after each shift. And use hand sanitizer frequently.
- All students will be required to have their own safety glasses and tape measures. Ours will be locked up
- Only one person in the tool/coat area at a time.
- All tools that you pull out are kept with you until you are done with your shift, then disinfected and returned
- All large tools are wiped down at the end of the day and at lunch.
- There will be a strict limit of 8 people in the shop at any one time. NO early arrivals or “drop-ins” will be permitted
- Students are not permitted in Shop office for any reason
- All students must check in and out with the shop supervisor whenever entering or exiting the work area
- No food or drink in the shop at any time.

Costume Shop

- Masks must be worn correctly at all times. No exceptions.
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished.
- All students must wash hands before and after each shift. They must also wash hands throughout the shift and use hand sanitizer frequently.
- All students are required to only use the sewing supplies that have been provided to them in their kits or with permission from the Studio Supervisor.
- Only one person at the ironing table and serger machine areas at a time. Social distancing is required while waiting to use either area.
- Students must only use the sewing machine that has been assigned to them. They must also disinfect the machine and machine area after each shift.
- There will be a strict limit of 8 people in the studio at any one time. NO early arrivals or “drop-ins” will be permitted. Students must have approval from the Studio Supervisor before entering the studio at any time other than their scheduled shifts.
- Students are not permitted in the Costume Studio office (Ally’s office) for any reason.

- All students must check in and out with the Studio Supervisor whenever entering or exiting the work area.
- No food is allowed in the Costume Studio. Only drinks that have lids are permitted.
- All students must enter the Costume Studio through the main doors and leave through the back door.
- All students must stay within their designated cutting space while at the cutting tables.

Lighting Shop

Pablo Light Lab:

- Masks at all times. No exceptions
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished.
- All students wash hands before and after each shift. And use hand sanitizer frequently.
- All tools that you pull out are kept with you until you are done with your shift, then disinfected and returned
- All common areas (tables, consoles, etc.) are wiped down at the end of your shift.
- There will be a strict limit of 3 people in the shop at any one time. NO early arrivals or “drop-ins” will be permitted
- Only 1 person at the console at any given time. Console and table must be cleaned after each use.
- You must receive training on cleaning any consoles, instruments, or other equipment before cleaning them yourself. You will be trained during your first shift.
- All students must check in and out with the shop supervisor whenever entering or exiting the work area
- No food or drink in the Lab at any time.

Haas Lighting Storage:

- Masks at all times. No exceptions
- Social distancing of 6ft. is required.
- All students wash hands before and after each shift. And use hand sanitizer frequently.
- All tools that you pull out are kept with you until you are done with your shift, then disinfected and returned
- All common areas (tables, consoles, door handles, etc.) are wiped down at the end of your shift.
- There will be a strict limit of 1 person in each of the 2 sections of Haas 170 at any one time. NO early arrivals or “drop-ins” will be permitted
- You must receive training on cleaning any consoles, instruments, or other equipment before cleaning them yourself. You will be trained during your first shift.
- All students must check in and out with the shop supervisor whenever entering or exiting the work area
- No food or drink in the 170 at any time.

Haas Performance Spaces(hang and focus calls):

- Masks at all times. No exceptions
- Social distancing of 6ft. is required, but 8-10ft. is preferable and easily accomplished.
- All students wash hands before and after each shift. And use hand sanitizer frequently.
- All tools that you pull out are kept with you until you are done with your shift, then disinfected and returned
- The number of people allowed will vary by the space but will be strictly enforced. NO early arrivals or “drop-ins” will be permitted
- Only 1 person at the console at any given time. Console and table must be cleaned after each use.

Pablo Center

- Follow all Pablo Center published safety guidelines
- No Loitering or “hanging out” in shops, theatre spaces, rehearsal rooms, lobby, or student Collaboratory
- No more than 1 person in the conference room, script library, or mail room at any one time
- Always maintain social distancing in hallways

Production meetings

- All Production meetings will be held in Rm. 262 And via Zoom when necessary.