Meeting convened virtually at 9:00 am.

1. Approval of March 11, 2020 meeting minutes.
   a. Minutes approved

2. Laptop Policy
   a. Proposed laptop policy updated to reflect Fall 2021 as the suggested start date. Allows us to see what the budget looks like next year.
   b. Possible additional 5%-+ reduction in UWEC budget
   c. Craig Ernst suggested 5-year rotation for fac/staff purchased laptops.
   d. Students have a 2-year rotation because laptops are leased.
   e. Will provide university senate with a summary of this policy and notify them of our intention to start campus conversations in the fall regarding mandatory laptops.

3. Jill Markgraf (Library Update)
   a. Library is purchasing more eBooks instead of print materials
   b. Librarians are participating in 50+ spring courses
   c. Still providing support via virtual chat, email, and online meetings
   d. Increasing and developing amount of online content
   e. Rapidly digitizing special collections/archives for customer use
   f. Larger campus discussion needs to happen regarding storage needs for digital content. Where does it live? Who pays for it? Outsource?
   g. Paying $5/month for Linux server in Madison
   h. Working with CETL and faculty to use more Open Education materials
   i. Laptop checkout is still being used. 4-5K laptops checked out each year.
   j. Laptop pool consists of 92 Windows and 32 Macs computers

4. Craig Mey (LTS Update)
   a. VPN system upgraded to support increased usage
   b. LTS staff spent a lot of time helping people get access to services remotely
   c. Remote access help: https://www.uwec.edu/learning-technology-services/lts-remote
   d. 40% increase in Help Desk tickets first two weeks. Settled down last few weeks.
   e. Lab and DE rooms are getting refreshed this summer
   f. DUO required on VPN connections by June 2020 for all staff and student employees.
   g. VALT video streamer getting DUO in 2020
   h. This October all students will be required to use DUO to access VPN, Email, Canvas, CampS, etc...
   i. High Performance Computing cluster project is proceeding. Where to put it?
   j. Busy budget planning and realigning of some job duties
   k. Incorporating EDI concepts into LTS operations

Meeting adjourned 10:01 am

Submitted by,
Eric Stevens