

CAREER READINESS PLAN

DEVELOP SELF AWARENESS

- Identify interests, skills, abilities, personality, and values through self-assessment activities
- Consider major and career
- Attend career related workshops, events, and activities
- Participate in extracurricular activities (clubs and organizations)
- Take introductory electives or Liberal Education courses related to interest area
- Develop good work habits and professionalism



EXPLORE MAJORS AND CAREERS

- Explore careers that match interests, personality, values, and skills
- Research majors and careers through online resources, informational meetings, and job shadows
- Explore job market and workforce trends
- Identify career goals and generate career options
- Develop resume and review with a Career Counselor
- Create a profile on Handshake
- Explore experiential learning opportunities
- Review and assess 4-year plan



IMPLEMENT ACTION PLAN

- Review job search resources with a Career Counselor
- Update resume and review profile on Handshake
- Attend career events
- Identify professional references for the job search
- Investigate salary and benefit information
- Review grad school process with faculty advisor if planning on continuing education
- Begin applying for professional jobs or graduate school



BUILD EXPERIENCE

- Develop skills through activities such as an internship, service-learning research, or a role in the student organization
- Network with alumni and professionals in career field
- Research organizations related to career goals
- Participate in on-campus recruiting and company hosted events
- Meet with a Career Counselor to update resume and LinkedIn profile
- Schedule a Mock Interview

