Present:  
Members: Robert Hooper, Marquell Johnson, Hans Kishel, Der-Fa Lu, Bill Miller, Vicki Samelson, Evan Weiher  
Guests: Erica Benson, Margaret Cassidy, Erik Hendrickson, Carmen Manning, Jill Prushiek  

Presiding: Chair Marquell Johnson called the meeting to order at 2:00 p.m.

Meeting Minutes

1. Approval of minutes from November 26, 2019
   - Motion to approve the minutes of November 26, 2019, as distributed. Motion was seconded and approved unanimously (7-0-0).

2. Proposal for Credit-Bearing Certificate in Creative Writing
   - Erica Benson was in attendance to provide information and answer questions. Have a Creative Writing major and minor, certificate would allow students to focus on one area of creative writing (e.g., fiction, poetry, non-fiction).
   - Consent of instructor for upper-division course?
     - Review student’s work in ENGL 220, aware student has been writing and submitting, consult with student and other instructors to determine if they’re prepared to succeed without having the prereq
   - Who will be insuring there are 48 unique credits?
     - Degree review and faculty advisors
   - How many students do you anticipate? Certificate may be a viable alternative to minor.
     - Expect a handful of minors to switch to the certificate if they would prefer to focus their writing on one subject, anticipate 20-30 students to pursue certificate. More than that could drive the need for a potential tenure-track in creative writing.
   - Motion to approve the proposal for a credit-bearing certificate in Creative Writing. Motion was seconded and approved unanimously (7-0-0).

   - Erik Hendrickson was in attendance to provide information and answer questions. Request the change to align with DPI. Individual subject licenses being eliminated, now must prepare students to teach all subject areas. Individuals from Chemistry, Biology, Geology, and Physics met to determine what a comprehensive major would look like. Worked on core first to determine absolute minimum needed in each area, then determined emphases requirements that would prepare students to teach up to AP-level in that area. Is not an entirely new major, took designation of physical science and determined four areas within. CIP code used for physical science is the same as general science, broadfield science used the same code. The revised major falls within the confines of a 30%-50% change.
   - Who will administer it?
     - Similar as Social Studies. Erik has a small ad hoc committee made up of individuals from Physics/Chemistry/Geology/Biology who will discuss things and approvals will be voted within Physics. Follows the Social Studies model.
     - Student teaching? CoEHS is hiring general supervisors with content expertise, will have both pedagogical and content knowledge expertise. Carmen wrote memo/Arts and Sciences is aware. Each department liaison brought the proposal to their department for approval.
 Advising done by Physics?
  • Secondary education majors have an ARCC advisor and a faculty advisor in the discipline (content area expert)
 Math requirements?
  • Only Physics requires Calculus. Math was the biggest contention during discussions, e.g., Earth Science and Chemistry teaching don’t have a math requirement now, want to keep major accessible, quality students may be turned away if they need to take Calculus
 Concern regarding students who decide they no longer want to teach.
  • Can’t plan as complicated of a major to meet the needs of DPI and school districts, in addition to considering the student who may change their mind. There are pathways students can take, but it depends on when the decision occurs.
 Senate approval next. Then with a 30% change, Provost needs to write a memo to System listing the changes
 Motion to approve the proposal for a Physical Science, Comprehensive Major-Teaching Rename [code 240-004] and to establish four emphases. Motion was seconded and approved unanimously (7-0-0).

4. Proposal for Special Education, Specific Learning Disabilities and Middle Childhood through Early Adolescence, Comprehensive Major Rename [code 950-069]
  • Motion to approve the proposal for Special Education, Specific Learning Disabilities and Middle Childhood through Early Adolescence, Comprehensive Major Rename [code 950-069]. Motion was seconded and approved unanimously (7-0-0).


  • Why suspending instead of eliminating?
    • Cautious move. If there are changes within DPI, may be able to revive the standard major, rather than having to petition for a new major, want to keep the option available.
  • Motion to approve Proposal for English, Standard Major-Teaching [540-210] Suspension & English, Early Adolescence/Adolescence, Minor [540-408] Elimination. Motion was seconded and approved unanimously (7-0-0).

Chair Marquell Johnson adjourned the meeting at 2:45 p.m.

Respectfully submitted,

Sarah Forcier
Secretary for the Meeting