Present: Members: Travis DuChene, Robert Hooper, Marquell Johnson, Hans Kishel, Grace Luloff, Bill Miller, Darrell Newton, Vicki Samelson

Guests: Margaret Cassidy, Cathy Thorsen

Presiding: Chair Marquell Johnson called the meeting to order at 2:00 p.m.

Meeting Minutes

1. Approval of minutes from October 1, 2019
   - Motion to approve the minutes of October 1, 2019, as distributed. Motion was seconded and approved unanimously (5-0-0).

2. Proposal for Credit-Bearing Certificate in Adaptive Music
   - Cathy Thorsen was in attendance to provide information and answer questions. Special Education currently offers an Adaptive Music add-on license for Music Education majors licensed by the state. Students take the necessary courses, complete student teaching, and receive Adaptive Music licensure; however, the transcript shows the courses taken but doesn’t indicate certification. Creating the certificate would place it on the degree audit and quickly show administrators and potential employers the adaptive music background while not changing any of the required coursework. The department has had problems with the timing of another certificate program showing up on the degree audit; will insure it doesn’t happen.
     - What if a student is interested in pursuing the certificate at the graduate level? Courses are cross-listed except for student teaching which must be taken at undergraduate level, would need a replacement (probably a grad-level independent study).
     - Why do you not anticipate the challenge with this certificate? Was due to the timing of particular certificate, students participated in Scotland in summer to satisfy course requirements after student teaching, they don’t graduate so they can get financial aid.
   - Motion to approve the proposal for a credit-bearing certificate in Adaptive Music. Motion was seconded and approved unanimously (5-0-0).

Chair Marquell Johnson adjourned the meeting at 2:15 p.m.

Respectfully submitted,

Sarah Forcier
Secretary for the Meeting