

**CREDIT-BEARING CERTIFICATE PROGRAM PROPOSAL
COLLEGE OF EDUCATION AND HUMAN SCIENCES**

I. Background Information

- A. Title of Program: Adaptive Music Certificate
- B. Department(s)/Program(s): Music and Theatre Arts/Special Education
- C. Administrative Home: **SPED**
- D. Division: **Undergraduate** **Graduate**
(Requires approval by APC*) (Requires approval by GC**)
- E. Effective Year and Term for Implementation of Action: Fall 2020

II. Unit Approvals

Unit Approvals	Signatures	Date
A. Department Chair(s)/Program Director(s)	<u><i>Leah G. [Signature]</i></u>	<u>10/9/19</u>
B. Dean of College	<u><i>Carmen Manning</i></u>	<u>10/9/2019</u>
C. Chair, Academic Policies Committee	_____	_____
D. Chair, Graduate Council	_____	_____

I. Certificate program proposals should originate at the department/program level; all affected departments/programs must endorse proposals. Each proposal will include the following:

A. Benefits from Certificate:

Present a statement of benefits to the Department(s), College, and University and address how this certificate is consistent with the mission of the University.

- The Adaptive Music certification is an add-on program which requires students to take several additional courses that are outside of their major. Students who have a music education major often want certification in Adaptive Music to make them more employable. Our current students take the necessary courses, complete a student teaching placement and receive Adaptive Music certification. Although they complete the requirements for certification, there is no evidence that they have received this additional certification beyond their actual license. The university transcript show that courses were taken, but it does not indicate that students have a certification in Adaptive Music. The benefit of having the certificate as a specific item on their transcripts would be documentation on an official document from the university in addition to state certification. This is especially beneficial when students are applying for jobs out of state and/or positions including an Adaptive Music classroom.

- This certificate focuses on the university mission as being distinctive and supporting regional needs. This certificate is frequently requested by music educators already in the field who suddenly find themselves teaching Adaptive Music or are being asked to create an Adaptive Music class as part of their schedule. A certificate in addition to the already offered certification will help our colleagues in the field show evidence of completion with their transcript in addition to finalization of the certification components.

B. Targeted Audience and Long-Term Need:

- Describe which students are targeted as most likely to pursue certificate and how certificate will benefit them.
- Describe any needs expressed by prospective employers, including documentation when possible.
- Discuss whether student/employer perceived needs for certificate are likely to be maintained in foreseeable future, including documentation if possible.
- Present and summarize any recognized industry/professional society/accreditation standard, indicating how certificate will satisfy the external standard.
- One target audience is our current music education majors. The requirements for the Adaptive Music certificate are outside the major and require students to take additional courses. The other target audience is our music educators in the field who graduated without the certification initially and have a need to complete it due to job requirements.
- The Adaptive Music certificate is needed to work in schools with an Adaptive

Music classroom. One of our recent graduates was asked to produce her certificate by her administrator, but she was not able to because our current system includes certification only.

- The needs for the certificate have not changed over time; if anything, the need has increased as budget cuts tend to result in consolidation of music teachers' job responsibilities. Music educators tend to have Adaptive Music added to their course array.
- The additional courses included in the certificate help music educators (future and current) create and lead developmentally appropriate content based on the needs of students. This certificate will continue to provide those completing a certificate with a significant advantage in the current job market.

C. Identification of Potential Duplication:

- Proposals should be accompanied by a clear statement that current degree or certificate programs are not affected by the proposed certificate.
 - Summarize your contacts with these Departments or degree programs, and when appropriate, attach letters of support of any correspondence of support for certificate proposal from the affected Departments or degree programs.
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- There will continue to be students who want a certification program that is not included in a current major. There are no conflicts with other degrees or programs, as this is a specialized certificate that would complement our current Adaptive Music certification. Because we have offered Adaptive Music certification for quite some time, duplication and/or other conflicts with other degrees or programs are non-existent.

II. Description of Academic Component

A. Goals of the Certificate:

Learning goals and outcomes for students;

1. Offer current music education majors an opportunity to add Adaptive Music certification, grades PK-12 to make them more marketable and attractive to future employers.
2. Allow students to become better trained and prepared to meet the needs of a diverse PK-12 student population.
3. Have documentation of Adaptive Music certification on the student's transcript.

B. Admission Requirements:

- List all prerequisites for admission to the certificate program.
- Admission to or current registration in a degree program; previously earned degree; a minimum, cumulative GPA of 2.0 for undergraduates and 2.75 for

graduate certificates; higher standards may be set but provide rationale. Other requirements deemed necessary by a Department may be included with rationale. All graduate level certificates should include a requirement that applicants must be registered in a UW-Eau Claire graduate program or have earned a graduate degree.

- Due to the current program admission timeline for music education students, there are no prerequisites for our certificate program. All music education majors are required to take MUED 300 – Adaptive music. Those that would like to complete the Adaptive Music certificate are required to meet with an appointed professor in Special Education (most recently Rose Battalio) and the Music Education Coordinator (currently Laura Dunbar) to obtain the needed signatures and degree planning needed to complete the certificate.
- Those currently teaching typically are admitted as “Special Students” as opposed to post-baccalaureate students. The students have the same requirements as current Music Education majors.

C. All Certificate Requirements including previously earned credits, grade requirements for certificate completion, relationship of certificate program to existing degree programs:

- List all courses required for the certificate. There should be a minimum of 12 credits of undergraduate coursework or 9 credits of graduate coursework; certificates should not exceed 18 credits. If electives are allowed within the certificate program, an explanation of the proposed electives in light of the need for program cohesion should be included. If additional, non-credit experiences are to be required, list all such additions and give rationale for their inclusion as requirements.
- State whether previously earned credits may be applied to certificate.
- Briefly outline Departmental procedure for accepting non-UWEC sponsored programs.
- State undergraduate or graduate grade average in certificate coursework required for completion of certificate. This average should be at least equal to UWEC general standards if not higher; 2.0 for undergraduate students and 3.0 for graduate students. No courses for certificate may be completed on an S/U basis.
- Describe how this certificate relates to existing majors or emphases at UWEC. If students enrolled in existing majors/emphases are likely to pursue this certificate, what is relationship of the certificate course requirements to the students' degree requirements?
- Describe whether the certificate is an “add-on” certificate (only students pursuing a specific major are eligible).

SPED 200 or 300 or 400 (Choose one)	200: Introduction to Diverse Learners 300: Inclusive Practices for Secondary Educators 400: Inclusive Practices for Elementary Educators	200: 3 credits 300: 2 credits 400: 3 credits
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SPED 210 or 330 or 350 (Choose one)	210: Introduction to Intellectual Disabilities 330: Introduction to Specific Learning Disabilities 350: Introduction to Emotional/Behavioral Disabilities	210: 3 credits 330: 3 credits 350: 3 credits
SPED 306	Behavior Management	3 credits
MUED 300	Adaptive Music (included in MUED major; required for completion of certificate)	2 credits
SPED 472 (Student Teaching)	Student Teaching in Special Education	3 credits
	Total Credits	13 – 14 credits

Previously Earned Credits. An advisor would review a transfer transcript and complete a Substitution/Waiver form for the coursework as necessary; MUED 300 and SPED 472 must be completed at UWEC.

Grade Requirements for Certificate Completion. Students must earn a B- or better in all special education and music education courses per catalog language.

Relationship of Certificate Program to Existing Degree Programs.

Students will be able to add on the Adaptive Music certificate adding the necessary credits during the academic year and/or summer.

III. Resources Needed for Certificate

A-E. Description of the administration, staffing, and budgeting for the program, including:

- Faculty/staff participating in the certificate program;

These courses are offered on a regular basis in Music/Theatre Arts and Special Education; instructor availability is not an issue.

- Proposed frequency of offering for courses included in the certificate program;

This certificate presents no changes to the current curriculum. Students have been getting Adaptive Music certification as an "add on" for years with no documentation on their transcript.

- Proposed arrangements for ongoing advising for students in the certificate program;

All courses included in this certificate are already developed. No new courses are required.

- Anticipated need for student support services for students enrolled in the certificate program;

We currently have students interested in this certificate communicate with a "point person" in Special Education and the Music Education Coordinator. The certification plan sheet is completed by the Special Education representative and housed with the Special Education ADA to allow for registration and to determine how the courses in the certificate align with the major timeline.

- Identification of an administrative home for certificate programs involving more than one academic department/program. This identification is crucial for all certificates involving more than one academic Department. In most cases, this Department should be in the COEHS if you intend to present this documentation to the CACC.

The administrative home for the certificate will be SPED.

- Funding needs to initiate and maintain the certificate program, including source(s) of funding and any needed resource reallocation;

There are no additional funding needed for this certificate, as the coursework and certification are already in place.

- Any additional impact on existing courses and programs.

No additional impact is noted on existing courses and programs.

Additional Information

- For complete information, see Policy Statement on Credit-Bearing Certificate Programs at <http://www.uwec.edu/CAS/faculty/infoandforms.htm>.
- After your department has approved the proposal, submit the certificate proposal to the Associate Dean of the College of Education and Human Sciences, Jill Prushieck at prushijt@uwec.edu
- Proposals will be considered by the College of Education and Human Sciences Curriculum Committee (CACC). After approval by CACC the proposal will be sent for approval to APC or GC as appropriate.