

University of Wisconsin – Eau Claire  
**University Senate Academic Policies Committee**  
**Vol. 55, Meeting No. 11**  
Tuesday, December 4, 2018  
Chancellors Room, 311 Davies

**Present:** *Members:* Janice Bogstad, Selika Ducksworth-Lawton, Joel Friederich (via video), Robert Hooper, Marquell Johnson, Hans Kishel, Bill Miller, David A. Miller, Darrell Newton, Vicki Samelson  
*Guests:* Jeff Bria, Margaret Cassidy, Deb Jansen, Gretchen Peters, Jean Pratt, Jill Prushiek

**Presiding:** Chair Marquell Johnson called the meeting to order at 2:00 p.m.

## Meeting Minutes

### 1. Approval of minutes from November 27, 2018

- Motion to approve the minutes of November 27, 2018, as distributed. Motion was seconded and approved unanimously (6-0-0).

### 2. Proposal for Credit-Bearing Certificate in Recording Arts

- Gretchen Peters was in attendance to provide questions and answer questions. Haven't had the capability to offer the certificate until the Pablo was completed, offers a state-of-art recording lab. Certificate is multi-disciplinary in curriculum and meant to appeal to a variety of majors.
  - Flexibility in who can teach course? Tied to a new theatre design position in the department; candidates currently participating in on-campus interviews. If not a successful search, will pursue other avenues.
  - Anticipated to be popular, MUSI 317 needs to be capped at 15 to accommodate the practicing component, will be taught every year. Another component is multiple opportunities for internships (Events Planning/Davies, the Department, Pablo, area recording studios).
  - Can you explain the application process? Think it's going to appeal to a wide array of students and want to keep admission process as wide open as possible, don't want to enforce a GPA limit.
  - Do the electives have pereqs? Yes. Couldn't create different tracks to accommodate differing backgrounds of students, the nature of the prereqs will create tracks. There are enough courses to allow for a wide variety of backgrounds. Course capacity is not an issue.
  - Foresee this credit-bearing certificate assisting in low enrollment array? Is one of the benefits. Composition, Electronic Music, and Orchestration were discussed during program array process and the department has been trying to address it, certificate will help to put more students in those courses.
  - Will you market to special students, individuals currently teaching?  
Depends on demand by full-time students. Possibility of having guest artists. Concept behind the lab is if artists want to use it, they would come in and work with students.
  - Unsure of how big similar programs in the area are.
- Discussion surrounding the application process. Gretchen will change the top paragraph on page 3 to remove the final sentence, "Student applications will be honored in the order that they are submitted," and change the preceding sentence to "Acceptance into the program may be limited due to available resources and internships and the needs of the program." Margaret will inform the Curriculum Committee of the change.
- Motion to approve the proposal for a credit-bearing certificate in Recording Arts. Motion was seconded and approved unanimously (8-0-0).

## University Senate Academic Policies Committee Minutes continued

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### 3. Proposal for Suspension of Theatre Arts Teaching Majors and Minors

- Due to program array process. Chose suspension instead of elimination in hope that numbers will increase, currently a lot of changes in DPI/education, will allow students currently enrolled to complete.
- Motion to approve the proposal for suspension of Theatre Arts Teaching majors and minors. Motion was seconded and approved with one abstention (7-0-1).

### 4. Academic Affairs Proposed Changes to FASRP (links below).

#### a) Policies: Classroom Instruction Policies and Procedures:

<https://www.uwec.edu/files/2246/2018-Academic-Policies-Procedures.pdf>

- Pg. 6, "Policies Related to Freshmen," Tanya looked through Senate actions dating back to 1980 and was unable to find when it was passed by APC. Tami Langfeldt Adams found documentation that Debbie Gough led the charge to have it inserted in the 1977-78 Catalog. Will need to revisit this.
- Pg. 134 in FASRP, change "Student Affairs Office" to "Dean of Students Office." Student Services and Standards handbook has been replaced by Blugold Code, also administered by Dean of Students. Change instances of "Student Services and Standards handbook" to "is published in materials available from the Dean of Students Office."

#### b) Policies: Credit-Bearing Certificate: <https://www.uwec.edu/kb/article/policies-credit-bearing-certificate/>

- Process is currently on CoEHS' and A&S' SharePoint sites. A&S is willing to share their forms and documentation with other colleges. Senate approved the policy in 2014, which will be now be noted on the document.

#### c) Finalize committee decision and provide additional context

Chair Marquell Johnson adjourned the meeting at 2:50 p.m.

Respectfully submitted,

Sarah Forcier  
Secretary for the Meeting