

University of Wisconsin – Eau Claire
University Senate Academic Policies Committee
Vol. 55, Meeting No. 8
Tuesday, November 13, 2018
Council Oak Room, 260 Davies

Present: *Members:* Carey Applegate, Janice Bogstad, Selika Ducksworth-Lawton, Joel Friederich, Robert Hooper, Marquell Johnson, Hans Kishel, Bill Miller, David A. Miller, Darrell Newton, Vicki Samelson

Guests: Jeff Bria, Margaret Cassidy, Mary Hoffman, Deb Jansen, Jean Pratt

Presiding: Chair Marquell Johnson called the meeting to order at 2:00 p.m.

Meeting Minutes

1. Approval of minutes from November 6, 2018

- Motion to approve the minutes of November 6, 2018, as distributed. Motion was seconded and approved unanimously (5-0-0).

2. Academic Planning and Assessment Proposed Changes to FASRP

- Mary Hoffman was in attendance to provide information and answer questions. A revised program review schedule was distributed, along with a draft of the instructions for the review of externally accredited programs. The process was decreased to three questions and a narrative (not to exceed 4 pages). APC would review the Program Review Data Worksheet, Low Enrollment Course Worksheet, Narrative, and would have access to the final report from the external accrediting body. APC will also complete the Review Form.
 - Discussion: Concern about extra workload and the value it provides (may bring to light issues the university community has that the accrediting body doesn't, e.g., low enrolled courses and use of resources), other programs are being held accountable and externally accredited programs should be as well
- Motion to approve Academic Planning and Assessment's proposed changes for externally accredited programs. Motion was second and passed (8-1-0).

3. Academic Affairs Proposed Changes to FASRP (links below).

Policies: Credit-Bearing Certificate: <https://www.uwec.edu/kb/article/policies-credit-bearing-certificate/>

Policies: Classroom Instruction Policies and Procedures: <https://www.uwec.edu/files/2246/2018-Academic-Policies-Procedures.pdf>

- Director of CETL Angie Stombaugh indicated that Mike Wick created "Classroom Instruction Policies and Procedures" and it continues to be updated by CETL. To her knowledge, everything within the document is located on the three entities listed on the front page. The Registrar's Office is working to put Pages 16 and 17 on their web site.
- APC needs to determine whether the information Jean Pratt noted with question marks are policies, and, if so, where they should be located. Then, any information that is not a policy needs to be removed from the Policy Knowledge Base.
- Document provides good process and practices, don't want to eliminate. Marquell will confirm that CETL can continue to update it and keep it on their web site
- Some policies in FASRP may be outdated and should be reviewed as well
- Marquell will create a document indicating the links where the information exists and will include the item on an upcoming agenda to discuss further

Tuesday, November 13, 2018

4. The University of Wisconsin Administrative Policy Program Productivity Monitoring (link below)
<https://www.wisconsin.edu/uw-policies/uw-system-administrative-policies/draft-policy-section-6-3-program-productivity-monitoring/>

- Concerns of the draft policy go beyond Senate, hope UWEC can work together to create a response to System to vocalize concerns. UWLAX and UWEC are against. Document could be developed in APC or during a meeting involving reps from different levels across campus.

Chair Marquell Johnson adjourned the meeting at 2:53 p.m.

Respectfully submitted,

Sarah Forcier
Secretary for the Meeting