

TO: Jill Markgraf, Director
McIntyre Library

FROM: Mary Hoffman ^{MPX}
Director of Academic Planning and Assessment

DATE: September 20, 2018

RE: Program Review, McIntyre Library

On behalf of the Provost, I am writing to conclude the 2017-2018 academic program review process. We sincerely appreciate the efforts of your staff to continually improve the high quality of service provided by the McIntyre Library. As noted in the memo you received from the Academic Policies Committee (APC) the program review process included many commendations, and identified several key areas of program strength, including those highlighted below.

- Faculty in the library make important contributions in teaching credit-bearing courses.
- Library faculty and staff engage in ongoing, creative outreach to campus stakeholders.
- Library faculty and staff have integrated equity, diversity, and inclusion work into library operations.
- Library faculty and staff conduct ongoing assessment of user satisfaction.

We acknowledge the challenging environment of the past several years and congratulate the library staff on its accomplishments in the face of those challenges.

We concur with APC's recommendation to "continue in present form" with the understanding that the unit will continue to support initiatives identified in the University Strategic Plan, Academic Master Plan, and Guidepost Goals. We acknowledge that the library's contributions and needs should be explicitly identified in future institution-wide planning efforts as it is a critical resource for teaching and learning, research, and community engagement. We agree with recent moves to give voting status to library faculty on select campus committees.

We recommend that the library act on the following items that emerged from the program review process:

- Continue to work with the Associate Vice Chancellor to integrate the library into components of the Academic Master Plan and to increase connection of the library into campus-wide planning (University Strategic Plan and Facilities Master Plan) and decision-making.
- Explore, in cooperation with Academic Affairs, a system by which the library is acknowledge for contributions to SCH.
- Explore, in cooperation with Academic Affairs, the possibility of pursuing an allocation of external grant indirect expenses to support library services associate with research.
- Work with the assessment director to include library assessment data and processes in campus assessment reporting.

According to the process and procedures for academic department/program review, in the spring of the second academic year after this review, your unit will submit a progress report on the recommendations made in the review. For McIntyre Library, the progress report will be due to the Provost and the Academic Policies Committee during spring 2020.

Thank you for participating in the program review process. We hope the process has provided useful feedback for advancing the quality of your program. We look forward to working with you to meet the challenges ahead. We extend our sincere appreciation to you and your entire faculty and staff of McIntyre Library for your collective work and dedication to UW-Eau Claire and our students.

Cc: Patricia A. Kleine, Provost and Vice Chancellor
Michael Carney, Associate Vice Chancellor for Academic Affairs
Chair, Academic Policies Committee