Academic Staff Personnel Committee
December 18, 2018
2-2:50pm
OL 1122

Agenda
Attendees: Stephanie Jamelske, Sheryl Poirier, Jen Kieffer, Mark Quamme, Paula Collins, and Lee Friederich

Call to Order- 2:03pm
1. Minutes- Mark Quamme
2. Approve minutes from Nov 19th meeting- Approved
3. Open forum for any university academic staff member to speak to the committee (10 minutes)- None
4. Discuss academic staff affiliate status
   1. Jen me with Rose-Marie Avin to discuss this
      i. Common practice in the WGSS department, with many Instructional Academic Staff from various topics
      ii. Rose-Marie shared the documents that they use and Jen will share them at our next meeting
      iii. The documents outline the process
      iv. Recommendations to connect with LAS dept. (Jen is meeting with Manny Fernandez)
   1. Faculty group is having a similar conversation now
      i. Added with UWEC-BC faculty
      ii. Clarification of what the status means
         1. Much of this lies within the department
         2. Voting on curricular matters
2. Reminder about benefits survey + TTC information
   1. In need of more feedback, encourage colleagues to complete
   2. Job descriptions are currently being reviewed
      i. Standardized process
      ii. Will be further review and edits for multiple years moving forward
1. Announcements + Miscellaneous

Meeting Adjourned- 2:25pm