

**SPAN 102 – Beginning Spanish II**  
**Fall Semester 2018**

Instructor: Meghan M. Licón

Email: [mehlosmk@uwec.edu](mailto:mehlosmk@uwec.edu)

Phone: (715) 836 2118

Office hours: **M, T, W, F 11:00-11:50 AM**, and by appointment (**Centennial Hall 4819**)

## **REQUIRED MATERIALS:**

- Blanco, José A. & Philip Redwine Donley, Late. *Panorama: Introducción a la lengua española*. 5<sup>th</sup> Edition, Boston: Vista Higher Learning, 2017.
- Blanco, José A. & Philip Redwine Donley, Late. *Panorama: Introducción a la lengua española - the **Supersite Plus PASSCODE*** (this passcode is valid for SPAN 101 as well).

*You can purchase the passcode from the bookstore for \$152, or you can purchase the passcode directly from Vista Higher Learning (VHL) by **copying/pasting the link below directly into your browser window.***

<http://vistahigherlearning.com/school/uwec>

***\$110 option = 12 month access // \$140 option = 36 month access***

***Please note: if you already purchased the Panorama passcode for Spanish 101, then you will not have to purchase it again for Spanish 102.***

- If you purchase directly from Vista Higher Learning, they will send you your passcode to your email address right after purchase (you cannot share this code with anyone).
- **The textbook must be brought to class every day.**

## **COURSE OBJECTIVES IN TERMS OF STUDENT OUTCOMES**

At the end of the semester, students should perform at the Novice Mid proficiency level according to the national standards described by the American Council on the Teaching of Foreign Languages (ACTFL). The benchmarks to attain in all modes of communication are described in the NCSSFL-ACTFL performance indicators for language learners as follows: [www.actfl.org/global\\_statements/](http://www.actfl.org/global_statements/).

- 1. Interpretive Communication:** I can identify the general topic and some basic information in both very familiar and everyday contexts by recognizing practiced or memorized words, phrases, and simple sentences in texts that are spoken, written or signed.
- 2. Interpersonal Communication:** I can communicate in spontaneous spoken, written or signed conversations on both very familiar and everyday topics, using a variety of practiced or memorized words, phrases, simple sentences, and questions.
- 3. Presentational Communication:** I can present information on both very familiar and everyday topics using a variety of practiced or memorized words, phrases, and simple sentences through spoken, written or signed language.

4. **Intercultural Communication:** In my own and other cultures I can identify products and practices to help me understand perspectives on the topics discussed in this course.

**LE CORE AND SPANISH 102:** For all students who began at UWEC in fall 2016 or later, this course meets the requirement for the **Written and Oral Communication** outcome (S1) in the new **LE core**. The skills and knowledge needed to meet the outcome will be taught through lecture, discussion and activities. You will have the opportunity to demonstrate your progress on the outcome in one of the course assignments chosen by the instructor. This assessment may be a part of your course grade, or may instead simply be used to evaluate learning in the course as a whole. For students who started prior to fall 2016, Span 102 provides credit in the GE1 category.

## COURSE COMPONENTS & GRADE:

The grade for the course is determined as follows:

Participation	10 %
On-line homework	15 %
Compositions (2) → 7.5 % each	15 %
Chapter exams (3) → 10 % each	30 %
Final written exam	20 %
Final oral exam	10 %

Grade equivalents	
A	94-100 %
A <sup>-</sup>	90-93.9 %
B <sup>+</sup>	87-89.9 %
B	83-86.9 %
B <sup>-</sup>	80-82.9 %
C <sup>+</sup>	77-79.9 %
C	73-76.9 %
C <sup>-</sup>	70-72.9 %
D <sup>+</sup>	67-69.9 %
D	63-66.9 %
D <sup>-</sup>	60-62.9 %
F	less than 60 %

**EXTRA CREDIT: No other extra credit work is permitted under any circumstance.**

### PARTICIPATION (10 %)

- Class participation is essential. Participation is assessed on a daily basis and grades will be given at midterm and at the end of the semester.
- Remember that **attending class does not mean having participation points**. You can come to class and have a zero in participation.
- You are expected to be an active member in class and to come prepared for each class period. All **handwritten homework** should be completed by the beginning of class. The participation grade is the sum of your attendance, your **preparedness (handwritten homework)**, and your **class participation**.
- Criteria for evaluating class participation are determined as follows:

9 –10: student is always prepared (assignments always completed), participates voluntarily, has useful and thought-provoking comments, asks interesting and related questions voluntarily, brings to class pertinent information read out of class, shows interest in what is being studied in class. Actively contributes to group work. Routinely uses Spanish to speak with other students and conduct coursework.

8 – 9: student is generally prepared (assignments mostly completed) responds to questions asked, and asks questions on topics being discussed, but not necessarily voluntarily, contributes to class, seems to be interested in class discussions. Often uses Spanish to speak with others and conduct coursework.

7 – 8: student sometimes comes to class prepared, generally does not contribute to class discussions, handwritten homework is sometimes finished, asks few questions pertaining to subject being studied. Does not regularly use Spanish to speak to others or conduct coursework. Cell phone is occasionally visible or heard.

6 – 0: student in generally not prepared for class, rarely completes assignments, participates in class discussions or asks questions on the subject being studied, does not show interest in the class. Rarely uses Spanish to speak with others and conduct coursework. Cell phone is often visible or heard. / Student is absent (0 points).

## ON-LINE HOMEWORK (15 %)

- **On-line weekly assignments (due every Monday):** weekly homework assignments related to the content covered in class during the week will be assigned on-line in the *Panorama* Supersite. For each activity, you will receive unlimited attempts. The deadline for these assignments will be **before** class begins the Monday after [See tentative course calendar for due dates]. Keep in mind that there will not be extensions due to technical difficulties, so complete the homework promptly.
- **On-line daily assignments (due before every class):** These are assigned daily and must be submitted in the *Panorama* Supersite **before** class on the due date (always next day of classes). For each activity, you will receive unlimited attempts. If you regularly and carefully complete the homework assignments, you will be better prepared for exams, and class participation.

## COMPOSITIONS (15%) → 7.5 % each

- You will write **two compositions**. [See tentative course calendar for due dates]
- Compositions will average a half page to one page and will be typed, double spaced with standard margins and twelve-point font.
- **The instructor will give you specific directions and rubrics on each composition. You must follow them carefully. Failure to do so will lower your grade.**

## CHAPTER EXAMS (30% → 10% each) AND FINAL WRITTEN EXAM (10 %)

- There will be three chapter exams (10 % each) in this course. These exams will cover all the materials included in the chapters of our textbook that have been covered. [See tentative course calendar for due dates]
- **Requests for changes in the date of the exam will not be honored except in the cases described in MAKE-UP POLICY (below), if the student submits all the required documentation.**
- **The date of the common final exam will not be decided by the University Office of Scheduling until after the eight week of the semester. Your instructor will notify you as soon as the information is available. Please do not make any plans to leave Eau Claire before the end of finals week until your instructor has informed you of the date and time of the common final examination for this course.**

## FINAL ORAL EXAM (10%)

- There will be an oral component of the final exam. [See tentative course calendar for dates]
- The format of the oral exam will be explained by the instructor later in the semester.

**LATE WORK:** No late work is accepted for credit.

## OFFICIAL POLICIES:

### ATTENDANCE POLICY:

- Attendance is essential for this course.
- Attendance is checked daily. Authorized absences are those for which you present (i) certification that you are representing the UWEC in a University-sponsored event; (ii) certification that you are participating in an approved field trip listed as a requirement for a course in which you are enrolled; (iii) a medical excuse (to be given to the instructor the day you return to class), signed by a physician, and indicating that a medical condition prevented you from attending class; or (iv) special medical conditions excused by the Dean of Students' Office. All other absences are counted as unauthorized.
- Unauthorized absences are those for which you do not present a medical excuse or certification as described above. Early vacation departures and late vacation arrivals are not authorized absences. Keep

in mind that your instructor will assume that your absence is unauthorized unless you present evidence to the contrary before your absence or immediately upon your return to class.

- Please note: If you must miss class, whether the absence is authorized or not, it is your responsibility to be prepared for the next class. Contact a classmate to find out what you missed and what the homework is for the next class.

#### **MAKEUP POLICY:**

- Make-ups are allowed for in-class compositions and exams **ONLY** in the case of authorized absences.
- If you know ahead of time that you must miss an exam or an in-class composition, you must arrange with your instructor to make up the exam or in-class composition before the scheduled date. Please contact your instructor **at least one week before** the planned absence.
- If you miss an exam or an in-class composition due to an extreme emergency circumstance, you must contact the instructor **before you return to class** to determine if a makeup can be given. Documentation of the extenuating circumstances will be required.
- Keep in mind that participation points, homework, in-class compositions, exams or other in-class assignments that are missed because of unauthorized absences cannot be made up.
- **Talk to your instructor** if you have concerns about how missed coursework will impact your grade.

**CLASSROOM ATMOSPHERE & STUDENTS' RESPONSIBILITY:** Our learning environment should be based upon open communication, mutual respect, and non-discrimination. We do not discriminate on the basis of sex, race, age, veteran status, disability, sexual orientation, color, national origin or religion. Both the instructor and the students should be responsible for the commitment of a friendly classroom atmosphere where everybody is comfortable and willing to participate without any fears.

**LANGUAGE USE:** All classes are conducted in Spanish. The purpose of this is to maximize your contact with the oral language. Do not hesitate to ask questions if you do not understand something. If you cannot say something the way you want in Spanish, try thinking of a simpler way to express the same idea.

**ACADEMIC MISCONDUCT:** I consider any academic misconduct in this course as a serious offense, and I will pursue the strongest possible academic penalties for such behavior. Student academic misconduct rules and procedures are contained in the Blugold Code. You can find useful resources in the following link (<https://www.uwec.edu/kb/article/information-for-students-academic-misconduct/>)

**TITLE IX POLICY:** UW-Eau Claire is committed to fostering a safe and productive learning environment. Our Title IX Policy prohibits discrimination on the basis of sex; including sexual harassment, domestic and dating violence, sexual assault, and stalking.

Those who have who have been subjected to sexual misconduct can seek confidential support with Center for Awareness of Sexual Assault at 715-836-4357, Counseling Services at 715-836-5521, and Health Services. Violations may be reported (on a non-confidential basis) to the Title IX Coordinator at [affirm01@uwec.edu](mailto:affirm01@uwec.edu), the Deputy Title IX Coordinator at [dos@uwec.edu](mailto:dos@uwec.edu), or University Police, [police@uwec.edu](mailto:police@uwec.edu). In case of emergency, please call 911.

**MEDICAL CONDITIONS:** Students with serious medical conditions are strongly encouraged to alert the instructor what to do in case of a medical emergency.

**DISABILITY:** Any student who has a disability and is in need of classroom accommodations, please contact the instructor and the Office of Services for Students with Disabilities in Old Library 2136 at the beginning of

the semester. Students must self-identify. The need for special arrangements must first be documented before the instructor is allowed to accommodate.

**ELECTRONIC DEVICES POLICY:** Please **silence your cellular telephones** before entering the classroom and **store them away in your backpack or out of sight**. If you bring any electronic devices to class, please turn them off before class begins. Laptops are not allowed for note taking or anything else.

**USE OF D2L:** The instructor will post materials and announcements on D2L. It is the student's responsibility to check the web site **on daily basis** in order to be updated about the changes in the course.

**COMMUNICATION WITH THE INSTRUCTOR:**

- It is your responsibility to communicate any information relevant to your success in the course with the instructor in a timely fashion. You may visit during office hours, schedule an appointment, call, or email.
- Remember that your writing style is important when writing to your instructor. You are not writing to your friends, so please try to use an appropriate vocabulary and professional tone when addressing your instructor. All correspondence **must** be professional and courteous; emails with excessive slang, emoticons, or an inappropriate tone will be deleted upon receipt.
- Your instructor will check email daily and usually manage to respond within 24 hours, but does not respond to emails outside of normal office hours or during the weekend.
- Grade concerns must be discussed in person and will **not** be addressed through email.

**REVISION OF THE SYLLABUS DURING THE SEMESTER:** The standards and requirements set forth in this syllabus may be modified at any time by the course instructor to better meet the needs of the class. Notice of such changes will be notified by announcement in class, by written or email notice, or by changes to this syllabus posted on the course website at D2L.

**DROPPING THE CLASS:**

<b>Drop - Delete Record</b>	09/18/2018	A class dropped on or before this date will be deleted from your academic record.
<b>Withdraw with W</b>	11/13/2018	Last date to withdraw with a W on your academic record.

**INFORMATION ON ACCOMMODATIONS FOR FINAL EXAM TIMES**

The date and time of the final exam will be announced in class. If you have three or more exams on the same day, please contact one of your instructors to request an individual change of examination time. Approval of an arranged change must be obtained from the Dean of the college in which the course is offered. If a common exam causes three or more exams in one day, it is the responsibility of the common exam instructor to arrange an alternate time.

**ADDITIONAL INFORMATION SPECIFIC TO YOUR INSTRUCTOR:**

**HOMEWORK AND PARTICIPATION:**

- **Please read the syllabus carefully.** It is essential that you follow the syllabus and thoroughly study the topics assigned for each day so you can prepare for active participation in class.
- Exchange information (phone #, email address) with two other students in the class. If you must miss class, contact them to find out about assignments for the next class.

- You will have written homework that you will bring to class and homework that you submit online. All assignments must be completed **before** class on the assigned day.
- **Do not hesitate to let me know if you have any questions or problems** getting the Supersite set up and as you are getting used to using it.

### RECOMMENDATIONS FOR WEEKLY ONLINE HOMEWORK ASSIGNMENTS:

- **Take time** to do these carefully! Plan 2-3 hours, and do what you can every day – **do not wait until Sunday**.
- **Read the directions carefully**. Read sentences in the activity for understanding, looking up what verbs mean if you aren't sure. Also look up verb conjugations if you aren't sure.
- **Plan ahead**. I am happy to help if you have any problems or questions! Remember to let me know **before** class or office hours on Friday. If you wait until the weekend, I will not be available to help you before the homework is due.

### PLEASE NOTE:

- You may record your grades and use the syllabus to estimate your overall final grade. Your instructor will not estimate overall or final grades.
- If you are concerned with your progress in the class, your instructor can meet with you to talk about effective study strategies and to help you master the material covered in class and improve your language skills. For extra help on a regular basis, the UWEC [Academic Skills Center](#) also provides free tutors for students taking Spanish 102.

### F.A.Q.s:

**Q** *Why does my instructor use only Spanish and expect me to do the same?*

**A** Studies show students really *learn* languages if they're used to communicate actual plans, needs, ideas & questions – doing jobs together, figuring out meanings, getting/giving info. Good language models & plenty of time hearing the language are key—so the instructor teaches IN Spanish.

Students so intent on finishing a job that they use English to do it miss the point – & get lower grades. Even discussing the weekend, giving directions or settling who does what is a valuable chance to talk **in Spanish** (what most of you say you want to be able to do). Students usually **only practice speaking Spanish out loud during class** — so we make the most of it.

**Q** *Why don't we get longer grammar lectures? If it's unclear at home I want a full explanation in class.*

**A** You will study grammar points at home with the book; class is for quick summaries & clarifications along with **lots** of practice. Long lectures cut practice time. More complex questions/problems are for office hours.

**Q** *Why do we interact so much in class? Games and activities are fun, but they waste time, don't they?*

**A** Language learning is like learning to drive. In Driver Ed, you get “rules of the road” from a book, but real driving is done behind the wheel; grammar study gives you the rules, but you really learn by doing. We do all kinds of activities to give you reasons to talk to each other in Spanish.

It may not be like Spanish classes you remember, and it may take you a bit out of your comfort zone – but, with some diligent effort & cooperative practice on your part, this class can give you a real shot at actually speaking Spanish.  
*¡Buena suerte a todos!*