

DOMESTIC INTERCULTURAL IMMERSIONS (DII) PROGRAM

Please carefully read the following requirements and recommendations of these funds:

Pre-Program:

1. Each semester, a DII Community of Practice will be offered to focus specifically on faculty-led domestic immersions. As UWEC is a learning institution, it is meant to be a space to share best practices, develop necessary knowledge and skills in leading students abroad, further develop project content, and improve student impact and engagement on campus. All faculty members (regardless of previous experience with faculty-led programs) will be **required** to attend. If approved for funding, you will receive more information on dates and content.
2. Faculty/staff will be **required** to use the standard DII application on BP Logix to register students, to ensure students are not participating in multiple DII programs. Faculty/staff can supplement this with additional application materials such as student interviews or recommendations if desired.
3. Faculty/staff are **highly encouraged** to provide a pre-departure orientation to students. This orientation should cover the following topics: a) packing, b) health and safety, c) money and budgeting, and d) intercultural competence, in addition to program specific information.

Post-Program:

1. Faculty/staff are **required** to complete a post-program report within 30 days of the end date of your program. This report not only provides evaluation of the program in general (logistics, in-country partners, challenges), but also reflections around student impact and learning in relation to program goals. This report is critical in improving the program for future years and continued support from Blugold Commitment for DII programs.
2. Faculty are **required** to assess student learning along the R1 learning outcomes, and submit a summary of the assessment and student work.
3. Students are **required** to complete an online survey about their program, evaluating program logistics, accommodations, and activities. In addition, students are encouraged to write a reflective essay about their experience that will be assessed through the R1 learning outcomes.
4. One goal of the DII funding is to bring learning, capacity, and understanding back to UWEC campus. Faculty/staff and students are **encouraged** to share and present their experiences within courses, student organizations, clubs, departments, or presentations.
5. Faculty/staff are **encouraged** to hold a post-program meeting with students the following semester. This is a chance to debrief the experience once everyone has more distance, and can be a valuable opportunity to reflect on student impact and learning.

Please note the following restrictions on these grant funds:

1. This award is contingent upon the receipt and acceptance of any outstanding final reports due from previously awarded internal or extramural grants.
2. Funds will not be released until July 1st of the fiscal year of your award.
3. In the event that the program does not meet or exceeds targeted student numbers, DII funding will be prorated based on the number of student participants.
4. It is expected that the budget is accurate in the proposal. Once monies have been awarded, no new funds will be awarded for the same project due to inaccurate cost estimates.
5. Funds awarded are not intended to cover all project expenses for students. Costs not covered include tuition, meals, phone and internet, laundry, and any additional personal expenses.
6. Students must be currently enrolled undergraduates at UWEC during the program term.
7. All funds must be expended by June 8, determined by the fiscal year in which the monies are allotted. If your program end date is later than June 8th, please contact Jeff DeGrave about completing your Travel Expense Report before fiscal year close.
8. While students are able to participate in more than one DII program, they are not eligible to receive Blugold Commitment Funding for more than one DII program, unless participating in a student leadership role.
9. It is expected that you will not withdraw from your commitment to the DII program except in an emergency. If you cannot fulfill the requirements of the grant, you must notify Jeff DeGrave immediately.
10. Faculty / staff should meet with the Administrative Support and Knowledge Center (ASK) regarding proper procedures for paying airfare, ground transportation, and lodging costs.