

REMINDERS FOR OUR RIDERS:

1. If you need to schedule rides for more than one week, please fill out a ride schedule form (attached) and return it to a van driver as soon as possible. This will assist us in preparing a permanent schedule.
2. If you need a ride that is not on your permanent schedule with us call us 30 minutes in advance of the pick up time, so we can determine if we can accommodate your request for that day only.
3. Drivers will wait no more than three minutes before considering the rider a no show... try to be a few minutes early/on time, to ensure that we can get riders to class on time. Any rider with three no shows will be contacted by the Parking Office and may lose all riding privileges.
4. Please keep in mind that between ten and five minutes to the hour we have heavy ride schedules and our drivers change shifts. If you are finding that your ride time is not working out due to these conflicts, arrange your ride either earlier or later. We will not rearrange riders ourselves, you are responsible for finding a time that works with your schedule and when the van has availability.
5. Please give the driver 15 minutes before calling to check on your ride. This is especially true at ten to the hour.
6. Please call the Visitor Check-In Center at 715-836-2544 if any ride(s) must be canceled, added, or changed.
7. Please look at attached map for designated pick-up and drop-off locations. The conveyance van transports to and from university buildings.

CHANGES DUE TO COVID-19

- * Face coverings must be worn at all times by the van driver and riders, per university policy, uwec.ly/COVID19.
- * If a rider is not wearing a face covering, the driver has the right to refuse service.
- * If a driver is not wearing a face covering, please call 715-836-5403.
- * The van will be limited to 2 riders and 1 driver at a time. This will allow for as much physical distancing as possible.
- * Hand sanitizer will be available in the van.
- * Sanitizing wipes will be available in the van. In addition to parking staff regularly wiping down high touch areas throughout the day, riders are asked to wipe down high touch areas upon exiting the van. Riders can also wipe down high touch areas upon entering the van if they so choose.

Please keep this page for future reference.

If you have questions, concerns or comments regarding this service, contact Blugold Central at 715-836-3000. We appreciate hearing from you so we can better serve your needs. Thank you.

Request for Transportation

Those with an injury or disability - we transport between campus buildings and residence halls only

Name: _____ Phone: _____

Email: _____

Local Address: _____

Health service provider certification: I certify that the above named student should not walk great distances or exert great energy until _____.

Reason for transportation request:

Health care provider (stamp/signature) _____ Date: _____

Transportation schedule requested:

Schedule only those trips required to meeting academic schedules between 7:45am and 9:00pm weekdays, Fridays 7:45am to 5:00pm.

Pick Up Time	Days of the Week	From	To

Blugold Central Student Services

1108 Vicki Lord Larson Hall

uwec.ly/blugoldcentral | blugoldcentral@uwec.edu

715-836-3000 | 715-836-5816 fax

