Internship Posting: Family Support Center, Chippewa Falls

Position Title: Domestic Violence/Sexual Assault Intern

Hours and Timeframes:
- Minimum of 360 hours total over the course of the semester; 24 hours/week for 15 weeks
- Can apply for either one or two semester internships
- Office is open from 8:00-4:30 Monday-Friday. Some evening and weekend hours may be requested depending upon scheduled groups and events
- Can be flexible, within reason, when scheduling days and times

Responsibilities and Duties:
- Work closely with Family Support Center staff to provide advocacy and direct service to victims/survivors of domestic violence and sexual assault (both adults and children)
- Assist with legal advocacy, medical advocacy, law enforcement advocacy, and safe housing for clients, dependent on needs. This may include: phone coverage and crisis calls, individual counseling, hospital response, restraining orders, groups, outreach, etc.
- Co-facilitation of support groups and psycho-educational groups
- Co-facilitation of outreach and education projects
- Maintain confidentiality of agency clients
- Establish safety and support for clients
- Assistance, when necessary, with planning for agency events

Expectations and requirements:
- Good communication and crisis intervention skills
- Driver’s license and valid proof of insurance
- Successful completion of volunteer application, background check, and interview
- Successful completion of on-call Advocate training within or before the internship, depending on when the training is offered. This training is 20-24 hours total and will count towards hours requirements
- Willing to work under the supervision of the Domestic Violence Program Director, Domestic Violence Advocate, Domestic Violence Youth Advocate, and/or the Sexual Assault Victim Services Coordinator (dependent on area of study)
- Adherence to Family Support Center policies

Other:
- This internship must be taken for credit through an affiliated institution
- This position is unpaid
- You will need to be able to provide your own transportation to and from the office
- Applicants with previous direct service experience are preferred

For more information or to request an application, please contact Family Support Center at:
715-723-1138 or 1-800-400-7020