A regular meeting of the University Senate Executive Committee was called to order by Chair Freymiller at 3:02 p.m. on Tuesday, January 24, 2017 in Schofield 202.

1) Approval of the Minutes of December 20, 2016
   • Approved as distributed

2) Ten-minute Open Forum
   • Bookstore Concerns
     • Bookstore is recommending resources for students for classes without consulting with the instructors teaching those classes
     • VC Hellwig works with the Bookstore and will have a conversation with them
     • One senator showed a photo of a terminology sheet that is being sold
     • Bookstore received requests from students for additional resources
     • Joint meeting of shared governance Executive committees for consultation on university-wide searches was held last week
     • Were any minutes taken from this governance meeting?
     • Chancellor called the meeting; not sure whether someone was designated to take minutes
     • Chair Freymiller will follow up

3) Discussion of January 31, 2017 Open Forum
   • Open Forum handout was provided and some details were shared
   • Event is listed on the Events Calendar and will be shared via email with the university community
   • Jodi Thesing-Ritter might have some great information about what is happening on campus: Melissa Bonstead-Bruns might want to contact her
   • Under the purpose: To identify challenges to implementing EDI in all performance reviews in order to address them should be changed to …address those challenges
   • Third bullet point under Group Discussion should be: Solutions to address those challenges should also be discussed
   • Each APAS unit already has the ability to evaluate EDI differently because there is no uniform template
   • Feedback from each discussion table will be communicated to appropriate personnel group
   • Human Resources has been working on some templates, but they could be revised to reflect EDI
   • Implementation should coincide with beginning of 2017-18 academic year
   • Will EDI be required in personnel evaluations?
   • Discuss the timeline and process/procedure for implementing EDI in personnel evaluations
     • Every department must rewrite its DEP; if it doesn’t get done now, then people feel like it will never get done
     • DPC’s need to have some time to incorporate this
     • Anything that affects personnel rights must go through shared
     • ASPC has discussed incorporating this into the FASRP, but they want it to be systematic, particularly with regards to promotion language
     • Might be valuable to share comments from each discussion group at the end of the event
   • Thanks to Holly Hassemer for all her work on this
4) Consultation regarding search for Director of Risk Management and Safety
   - This position has overlap with University Police, but not with the job responsibilities
   - FASRP language on search committees was provided
   - Not officially a director position because this person will not have three direct reports
     - Using “Director” title because it needs to specify the person who is directing that office
     - Level of responsibility that this person has across campus makes “Director” title important
   - Would lean toward Director Search & Screen process because it includes more of the campus
   - Pay range is dependent on the title that is used
   - Would be campus contact to UW System contact
   - Director Search & Screen process was recommended

5) Announcements
   - Mind, Body, Fitness room in the library
   - Eau Cares House Calls program
     - Was previously scheduled for same day as Trump rally; rescheduled for February 20th
   - John Pollitz, Library Director, will be taking a position at Southern Illinois University – Carbondale

Meeting adjourned at 4:13 p.m.

Submitted by,
Tanya Kenney
Secretary of the University Senate