Meeting Minutes

1. **Approval of Minutes of February 27, 2017**
   - Motion to approve minutes of February 27, 2017, motion was seconded and approved unanimously.

2. **Consideration of Course Proposals**
   - Motion was made to approve HNRS 142 (Honors Seminar in Arts and Equity, Diversity and Inclusivity) for R1, K4, and GE IV, seconded.
     - Application does not indicate that it is seeking Design for Diversity; Honors would need to submit a new course application and course number if the program would like an Honors course with the DD requirement.
     - Amended original motion to include a statement to Honors that if the course does want to be approved for DD, a separate proposal will need to be submitted. Motion was seconded and approved unanimously.

3. **Discussion of Course Proposal Procedure**
   - Request that future agendas be received a week in advance to allow time to review materials. Committee was in agreement, with the understanding that due to accommodate deadlines/time sensitive issues the agenda be amended later in the week if needed.

4. **Miscellaneous Business**
   - The next meeting is scheduled for April 24th (Fager will update on assessment, proposal on immersions) with final meeting of semester on May 8th depending on agenda items.
   - Discussed possibility of changing the meeting time in the future.
   - Due to departures/scheduling conflicts/terms ending, all seven A&S ULEC members will need to be replaced (one temporarily for fall). A&S is having a hard time filling the vacancies.

**Dismissed at:** 2:30 PM

**Submitted by:** Sarah Forcier

**Approved:** 4.24.17