Meeting Minutes

1. Approval of Minutes of December 5, 2016
   - Motion to approve minutes of December 5, 2016, motion was seconded and approved with minor edits to guest attendees

2. Consideration of Course Proposal
   - Motion to approve BIOL 106 (Exploring the Living World) for GE IIA and as meeting GE II lab requirements, motion was seconded and approved unanimously

3. University Honors – First Umbrella Proposal
   - Motion to approve HNRS 324 for K2 and R3, motion was seconded and approved (one opposed)
   - Motion was made that each iteration of an umbrella course be assessed and reported the first time it is taught in an assessment cycle, motion was seconded and approved unanimously

4. Assessment Process – Jennifer Fager
   - Continued discussion of the assessment process
   - Would be beneficial to receive copies of the assessment template/have a blank template to keep. Jennifer will work with Nicole to create a document.
   - Motion was made that ULEC supports the LE Assessment reporting process as put forth by Mike Carney which was sent to Chairs earlier this semester with the caveat that all courses, every time they are taught, are assessed by the professor with the professor using the LE-associated rubrics and outcomes, but not reported; motion was seconded and approved (one opposed)
   - Communication will be sent to Academic Affairs and the Assessment Committee and posted on ULEC’s Web site
   - Courses aren’t taught exactly the same each time, content changes, always assessing and trying to make things better

Dismissed at: 2:57 PM
Submitted by: S. Forcier
Approved: 1.30.17