FOREIGN LANGUAGE TESTING REQUIREMENTS FOR WISCONSIN
TEACHING CERTIFICATION -- Please Read Carefully

Wisconsin requires a candidate to take one of the following writing proficiency tests:
• ACTFL Writing Proficiency Test (WPT) (internet), or
• ACTFL Writing Proficiency Test (WPT) (booklet-for repeats)

Wisconsin requires a candidate to take one of the following oral proficiency interview tests:
• ACTFL Oral Proficiency Interview (OPI); or
• ACTFL Oral Proficiency Interview - computer (OPIc)

The Academic Testing Office at UW-Eau Claire administers the ACTFL World Language exams in French, German and Spanish. Please follow the steps below to register for the exams.

1. Go to the Language Testing International (LTI) website at www.languagetesting.com
   a. On upper right-hand side of web page, select “sign-in”
   b. On the “Individual Sites” page under the “Test Candidates” click on “Testing for a school or for a teaching license?” and then click on Wisconsin.
   c. Create a new user account or log in with an existing account.
   d. Under the category “ACTFL Test Application,” select “Apply for an ACTFL Test.”
   e. On the “Register for a test” page, select the button “State Teacher Application.”
   f. Select the “Wisconsin Teachers Only” link
   g. After reading information for Wisconsin teachers, select “Continue”
   h. READ all the information about the testing program. DO NOT sign up for a test yet.

2. Once you have read the material, come to the Academic Testing Office in Schofield 226 and sign up for a tentative date/time to take the exam.
   Note: If you are taking the OPI (not OPIc), you will be given three tentative dates for the interview. Since this test depends on the availability of a tester, you must be available for each of the tentative dates.

3. Now that you have your registration form called “Tentative Date for ACTFL Assessment” from Academic Testing, go back into your LTI account (see step 1) and submit your application and payment online. You must allow at least 10 business days between the date your request is received by ACTFL and the test date you are requesting.

4. Once your application has been processed, you and the testing office will be sent separate emails with your test date, time, and other instructions.
In addition to the fees for the ACTFL exams, the Academic Testing Office charges a proctoring fee of $20 for the WPT and $15 for the OPI/OPIc. This amount, payable by check or cash, will be collected at the time of the test. Please contact Mary Schumacher in the Academic Testing Office (Schofield 226) at 715-836-5522 or academictesting@uwec.edu if you have any questions about registering for the test.