Extramural Grant Development-Departments

A. Purpose and Overview

This program is designed to provide financial support to departments for the purpose of developing extramural grant proposals for submission to agencies outside of the University of Wisconsin System that address a significant university, college or departmental priority. Inter-departmental/unit collaborations are encouraged.

This program will provide one award of $5,000. Departments will have flexibility to use funding for faculty/staff stipends, student support, travel, supplies, and services any time during the fiscal year (July 1, 2017 to June 2018). This grant carries the expectation that a completed proposal will be forwarded to the appropriate funding agency no later than the first review cycle following the completion of the Extramural Grant Development-Departments award.

B. Eligibility

Department chairs and unit directors are eligible to apply. One application may be submitted for an individual department or unit; collaborative proposals among departments and units will not count toward this limit.

C. Writing Guide

As this is a pilot program, we have not developed an online form. Please submit a proposal as an email attachment to orsp@uwec.edu.

The proposal consists of:

- **A Narrative** (2-3 pages) addressing each of the following:
  - Objectives of the project (or projects if more than one proposal is planned) for which funding is sought
  - Alignment with institutional/college/department priorities; expected benefits
  - Plan and timeline for proposal development and submission.
  - Funding potential of the proposed project/alignment with funding agency's goals

- **A Budget**: detail how you would expect to spend the funds in support of grant-writer(s) and department goals.

- A note/signature of approval from your **Dean** for the project and spending plan.

D. Deadline for Application

Applications are due by **March 1** to ORSP.
Greetings, Chairs,

In response to the defunding of the Summer Extramural Grant Development program, ORSP is piloting the Extramural Grant Development - Departments program as an incentive for departments to consider applying for extramural funding to support institutional, college and/or departmental priorities. Proposals are short. Evaluation criteria include alignment of objectives with institutional priorities, feasibility of the proposal development plan and funding potential/alignment of objectives with sponsor priorities.

The funding may be spent any way the department chooses during the fiscal year of the award, within institutional rules and with Dean approval. The spending plan is part of the proposal. Fringes need not be included in the budget.

Jeremy or I would be happy to chat with you to discuss any aspect of this pilot program and your ideas.

Thanks,

Karen