Graduate Council Minutes  
January 27, 2010  
Alumni Room, Davies Center

Graduate Council Members Present: Wick (Chair), Amdahl, Anderson, Erffmeyer, Havholm, Jansen, Morrison, Pederson, Pollitz, Solberg, Stadler, Sutton, Wald  
Guests: J. Bohl

The meeting was called to order by Dean Michael Wick at 3:00 p.m.
1. The minutes of November 18, 2009, were approved as written.
2. ANNOUNCEMENTS AND REMINDERS:  
   - Double-numbered graduate courses will no longer appear in the undergraduate catalogue.  
   - A new emphasis in Writing is being proposed within the MA-English program. It has been approved by the A&S college curriculum and will soon be posted in the UW-Eau Claire Notices. Once posted, the graduate faculty will have 30 days to raise objections. If none heard, the new emphasis will be approved.
   - Dean Wick will be sending out the 2010-2011 graduate assistantship and foundation fellowship allocations sometime soon. The priority deadline for graduate assistantship and fellowship applications is March 1.
   - Our next GC meeting is scheduled for February 24 at 3:00pm in the Alumni Room.
   - Karen Havholm announced that funding opportunities are still available for graduate students doing research and/or presenting at conferences for the 2009-2010 academic year. Please share this news with your graduate students. More information is available on the ORS website.

3. HARD BOUND COPIES OF THESIS: In the past, we have required that students submit two hard bound copies of their thesis or research paper. Currently, one hard bound copy is put into circulation and the other copy is stored in the library’s archives. Since we are looking into accepting papers electronically, the Council members were asked if we should reduce the collection of two hard bound copies to one bound copy until we decide on the new requirements. John Pollitz noted that if the library only receives one hard bound copy that they would put that one copy in archives, rather than into circulation. Learning this, the Council members recommended that we continue to collect two hard bound copies for now.

4. BYLAWS: Looking to simplify Article VII of the Bylaws, Dean Wick distributed a proposed revision. The proposal merged the five sections of Article VII into just three sections. Section 1 involves graduate courses, and GC would not get involved unless objections were heard; Section 2 involves graduate programs, so GC would be involved with every proposal; and Section 3 involves any other recommendations by the Graduate Dean, so GC would have input with every proposal. Members were asked to bring the proposed revision of the bylaws to their department for discussion. Dean Wick promised to return the proposed revision, along with any suggested recommendations, to the next GC meeting.

5. PEOPLESOFT:  
   - Students applying to the 2010 Summer Session will still be admitted in the current system. Students applying to the Fall 2010 or any other future term will be admitted in PeopleSoft.
   - If you become aware of a student who applied or who gets accepted to the Summer Session, but who decides not to start until the Fall 2010, or vice versa, please notify Kris Schick in Admissions. If Admissions is not notified, these students may fall through the cracks of our two operating systems.
   - Students applying to the Fall 2010 or any future term, will be sent a PeopleSoft ID# and a password to access the status of their application for admission.
   - A graduate student who is required to complete undergraduate (u/g) prerequisite courses has options:  
     1) Just register for their u/g and grad courses (and don’t bother notifying Financial Aid). The student will get charged graduate tuition for all credits and their financial aid package will only be based on their graduate credits (no financial aid for u/g credits).
     2) Once registered for all coursework, bring some evidence (such as their letter of acceptance) to the Financial Aid Office to show that they are being required to take those specific u/g courses. The student will still be charged graduate tuition for all credits. However, the student’s financial aid package will be calculated at the grad level for their grad credits, plus the calculation will also include the tuition for the u/g credits at the u/g level.
     3) If the student is taking ALL u/g coursework, they could apply as an undergraduate second-degree seeking student. They would then be charged tuition at the undergraduate rate and their financial aid would be calculated at the u/g rate. (Please note that Graduate Special Students are NOT eligible for financial aid.)
   - All those who currently use MyBlugold or Bridge for advising students are recommended to attend a “Fundamentals Training” for PeopleSoft. Online training and workshops are now available through LTS.

The meeting adjourned at 3:41pm.
Respectfully submitted,
Nancy Amdahl, Secretary to the Graduate Council
February 15, 2010

*Copies of the handouts distributed at GC meetings may be obtained from the Office of Graduate Studies.