Graduate Council Minutes  
October 25, 2006  
Alumni Room, Davies Center

Members Present: Phillips (Chair), Amdahl, Christian, Cox, Dempsey, Gallaher, Gardner, Gonyo, Havholm, Mann, Moore, Polnaszek, Schick, Solberg, Sutton, Wendt, Zwygart-Stauffacher

1. The meeting was called to order by Interim Dean Andrew Phillips at 3:04 p.m.
2. Due to technical difficulties, the American Competitiveness DVD was not shown.
3. Dean Phillips expressed his appreciation to those that participated in UWEC’s 1st Graduate School Fair (held October 19, 2006). “Thank you” letters have been sent to those that organized the fair. Please contact our office if you have any suggestions to improve the fair in the future.
4. ProQuest, the new online thesis submission site, has set up our account. Now we need to test the site, and go through training. If interested in attending a training session, please contact our office as soon as possible.
5. We will continue to use both the “Director” and “Coordinator” titles since preference varies by each program.
6. Information was distributed for a Phi Kappa Phi Fellowship.
7. The minutes of September 27, 2006, were approved as written.
8. The committee continued to review possible updates to the 2005-07 Graduate Catalogue:
   - Enrollment of Undergraduates: Section skipped, and will need to be revisited
   - International Student Admission: We will spell out TOEFL and IELTS.
   - Qualifications for Admission to Graduate Programs: We will consider increasing the minimum undergraduate GPA at time of admission to 2.75, rather than 2.25. The Registrar’s Office will produce a report of undergraduate GPA’s at the time of admission to determine how much this would affect applicants.
   - Would there be any harm in eliminating the “Unclassified Graduate” classification? What is the purpose for this classification?
9. We will be reviewing the following sections of the catalogue at our next meeting:
   - Grading Systems: We voted to add +/- grading in the Fall Semester of 2007.
   - Retention in the College
   - Academic Load: Registration in any number of thesis credits = full time status
   - Oral Examination: Do we still want to require that a third member be from outside of the department?
   - Research Paper or Thesis: What is the difference between these two papers?
   - Academic Integrity
The meeting adjourned at 4:36 p.m.

Respectfully submitted,

Nancy Amdahl  
Secretary to the Graduate Council  
October 26, 2006