DATE: June 26, 2013

TO: Paul Kaldjian, Chair
    UW-Eau Claire Council on Internationalization and Global Engagement

FROM: Gilles Bousquet
      Interim Chancellor

Patricia A. Kleine
Provost and Vice Chancellor for Academic Affairs

Thank you and the Council on Internationalization and Global Engagement (CIGE) for taking on the critical and important task of systematically identifying, organizing, coordinating and evaluating the many and varied activities related to international teaching, learning, research and administration on our campus. The Council has accomplished much in a short time and, as needs have been identified, the Council has adapted well to what seems like a growing scope of work. This may be inevitable — as inventive opportunities are identified, creative activities develop, and new understanding emerges, administrative needs grow and conventional practices may be insufficient. This is how we learn and grow, and we want to do it intentionally, smartly and toward shared goals. As a committee of dedicated, experienced, and conscientious professionals, the Council is central to facilitating this change. The council is well-suited to address a wide variety of university needs from serving in an advisory capacity to providing much-needed evaluation, communication and coordination functions.

Toward that end, we recognized that such work can be difficult and we want to take this opportunity to encourage the Council to continue in the work that it has started. We do this by affirming the approach the Council has taken, and follow this up with specific issues and areas we wish the Council to consider for action.

We endorse the mission statement that the Council has developed, based on the Interim Chancellor's initial charge to the Council and the Council's subsequent activities:

**CIGE Mission Statement**

The Council on Internationalization and Global Engagement is a two-year committee of students, staff, faculty and community members created to develop an integrated, coherent and purposeful approach to internationalization and global engagement at UW-Eau Claire.

To that end, the Council shall:
- Create a vision for internationalization and global engagement at UW-Eau Claire;
- Inventory and assess existing programs, activates, and resources on campus to:
  - identify strengths, weaknesses, needs and opportunities;
  - recommend and promote implementation of activities for immediate action;
  - develop short-term and longer term strategic goals for each; and,
- Engage and advise the campus and community in carrying out the above tasks and communicating its findings.
Similarly, we support the draft mission statement the Council has developed for the university. We look forward to its finalization based on university-wide input.

**UW-Eau Claire Internationalization Mission Statement - DRAFT**

UW-Eau Claire will prepare students, faculty and staff for active, informed and ethical participation in a pluralistic and globally interdependent world through meaningful learning opportunities on and off-campus and by cultivating commensal relationships between our university community and people, places and cultures beyond the borders of the United States as well as with multi-ethnic individuals and populations in our region.

We look forward to the next steps as the Council thinks about our hopes and expectations for internationalization and global engagement at UW-Eau Claire, namely, the development of a vision statement to help direct our activities over the next few years.

As an indication of the importance with which the university views the Council and its work, and to help it effectively carry out its mission, we emphasize the following:

1. To improve campus-wide coordination and help coordinate international activities and the administration of the international programs at UW-Eau Claire, we ask the Council to:
   a. Serve as the Center for International Education's (CIE) Advisory Board. The Council should draw from the current Advisory Board membership as appropriate. This should be accomplished at the beginning of Fall Semester 2013.
   b. Clarify the administrative tasks and responsibilities expected of the Center for International Education, and to delineate the responsibilities of CIE from those of the Council by the end of Fall Semester 2013.
   c. Assess the administration of international programs and the coordination of international activities by the end of Spring Semester 2015, with an interim report at the end of Spring Semester 2014. We encourage the Council to work with the Provost's office to ensure CIE's cooperation and involvement as appropriate.
   d. Provide regular updates on the Council's activities to the Chancellor and Provost.

2. We have provided the Council with a budget through the 2014-2015 fiscal year to help with the Council's ongoing tasks as well as toward specific activities and projects to highlight, promote and implement meaningful internationalization and global engagement at UW-Eau Claire (See attached.)

3. To improve the flow of information between administration, faculty and staff, we request that the chair of the Council serve on the Chancellor's Cabinet and serve as a special adviser to the Provost, especially in matters pertaining to Blugold Commitment funding decisions and curricular issues. We believe this will enhance communication and coordinate decision-making on issues of internationalization and global engagement across campus and the Eau Claire community.

cc: James Schmidt, Chancellor; Mike Wick, Associate Vice Chancellor for Academic Affairs; Stephanie Jamelske, Budget Officer for Academic Affairs; Karl Markgraf, Director, Center for International Education; Paul Kaldjian; Erik Hendrickson; Teresa Kemp; Analisa De Grave; Rose-Marie Avin; Karen Havholm; Alan Rieck; Eric Torres; Cheryl Lapp; Nancy Hanson-Rasmussen; Cindy Albert; Quincy Chapman; Colleen Marchwick, Kerry Kincaid, President, Eau Claire City Council, and John Rosenow, Rosenholm Wolfe Dairy
## ATTACHMENT

### BUDGET – Council on Internationalization and Global Engagement

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**TOTAL**

| TOTAL                                                 | 0   | $32,091   | $48,813   | $60,649   |

### NOTES:

**Unclassified Salaries (excluding fringe rates):**
- One month summer salary per year ($6,421)
- Sixteen faculty project stipends per year (16 * $250)
- Six credits course release backfill in third year (6 @ $2,000)

**Temporary Salaries:**
- .25 LTE office support in second and third years (.25 * 2088 @ $14/hr)
- Two honorarium payments per year (2 @ $1,500)
- One student worker (10 hr/week AY, 20 hr/week SMR @ $9.00/hr)

**Travel:**
- Two faculty trips first year (2 @ $1,250)
- Five faculty professional development trips in second and third year (5 @ $1,250)
- Two speakers in second and third years (2 @ $1,250)

**Supplies:**
- Books ($1,000)
- Office Supplies ($2,500)
- Opportunity projects per year (4 @ $2,500)