Council on Internationalization and Global Engagement
Meeting Minutes
12/3/2015

Present: Analisa De Grave, Shanti Freitas, Paul Kaldjian, Ling Liu, Colleen Marchwick, Kim Reed (secretary), Alan Rieck, John Rosenow, Eric Torres, Shintaro Yamazaki

Absent: Jason Anderson, Rose-Marie Avin, Linda Carlson, Ben Corbett, Sam Fish, Nancy Hanson-Rasmussen, Karen Havholm, Erik Hendrickson, Stephen Hill, Theresa Kemp, Kerry Kincaid, Cheryl Lapp, Cheryl Lochner-Wright, David Lonzarich, Heather Pearson

Guest: Maria Carvalho

Handouts: Agenda, Minutes of 19 Nov 2015, Proposed Internationalization Vision Statement

1) Approval of Minutes of 19 November 2015

2) Announcements
   a) The first meeting in spring will be February 4, 2016 in Phillips 283, 2-3:15 pm.
   b) Letters of appreciation to Council members will be sent out by Paul.

3) Chair’s update
   a) Discussion of Internationalization Vision Statement. Additions to be made include: alignment with Centennial Plan, consistency with the university mission statement and IMC’s marketing strategies, supportive of Responsibility Goal in the new Liberal Education core. Everyone present is in agreement of moving forward with the additions and preparing a draft memo for Provost Kleine for input.
   b) Paul will prepare a memo for the Chancellor with the following updates:
      • Draft Internationalization Vision Statement
      • Text for establishing CIGE as permanent council
      • Cost neutral programming update

4) CIE
   a) Folk Fair—Maria Carvalho discussed how to manage the Folk Fair going forward in light of CIE’s staff reorganization. Maria provided background information about the Folk Fair which included the following:
      • 2015 was the 49th year the Folk Fair was held at UWEC
      • An event where student and community groups showcase their culture
      • 1,500-3,000 people in attendance
      • Held in late October or early November
She has been managing the Fair for the last five years and has utilized student volunteers. Six student interns worked this year. It will be difficult for one person to manage with the staff reorganization at CIE.
Suggestions for reducing the workload of the Fair include:

- Scale down the number of groups participating and only use one floor of Davies
- Form a committee to share the work load with other campus offices
- Collaborate with Culture Night, speakers, or musical groups
- Move the event to spring semester for additional planning time

Suggestion was made to reserve dates in Davies for Fall 2016 and Spring 2017. Maria and Colleen will discuss suggestions/ideas from today’s meeting and decide how to move forward. The Folk Fair topic will be revisited at the Feb. 4 meeting.

b) Aberdeen Agreement—there are new study abroad agreements between UWEC and the following universities: Aberdeen, Stirling, and Glasgow. Each individual agreement consists of an exchange program and a study abroad fee program. Legal language proposed by Aberdeen is being reviewed by Teresa O’Halloran.

c) International Scholar Program—The program is currently coordinated through the CIE. Conversation will continue at the next meeting on how to manage this program with reduced staffing in CIE.

5) Paul will invite Manny Fernandez, Dept. of Languages, to join the Council while Analisa is on sabbatical during Spring 2016.

6) Discussion for Feb. 4 meeting—How to recognize faculty/staff participation in faculty-led international programs in reappointment, tenure and promotion decisions.

7) Meeting adjourned at 3:25 p.m.

Respectfully submitted,
Kimberly Reed

The next meeting is February 4, 2 p.m. in Phillips 283