Council on Internationalization and Global Engagement  
Meeting Minutes  
11/5/2015

Present: Rose-Marie Avin, Analisa De Grave, Shanti Freitas, Nancy Hanson-Rasmussen, Karen Havholm, Paul Kaldjian, Theresa Kemp, Cheryl Lapp, Colleen Marchwick, Kim Reed (secretary), Alan Rieck, John Rosenow, Shintaro Yamazaki

Absent: Jason Anderson, Linda Carlson, Ben Corbett, Sam Fish, Erik Hendrickson, Stephen Hill, Kerry Kincaid, Ling Liu, Cheryl Lochner-Wright, David Lonzarich, Heather Pearson, Eric Torres

Guests: Mike Carney

Handouts: Agenda, Minutes of 15 Oct 2015

1) Approval of Minutes of 15 October 2015

2) Welcome and announcements
   a) Introduction of Shintaro Yamazaki, Student Senate representative for 2015-16.

3) Business
   a) Discussion of draft handout regarding the structure of CIGE which includes information about membership, mission, and functions. This format is similar to the committees listed under the Academic Affairs/Provost page https://www.uwec.edu/AcadAff/committees/. Action Item: Functions need to be fine-tuned and decision made on how to handle member turnover. Suggestion was made for Paul to prepare thank you/acknowledgment letters for members’ service.

4) Cost neutral study abroad programing discussion continued. More detailed program information included: GPA, pre-requisites, and curriculum. Items that need further explanation will be revisited for discussion.

5) Draft internationalization statement for UWEC was shared and discussed. Statement needs revision to ensure that it correlates with the CIGE’s mission statement as well as the University’s mission statement. Mike will explore process for approving the statement.

6) Risk management needs for the Puebla, Mexico study abroad program include:
   a) Immediate: A taskforce to discuss and refine recommendations for Puebla, Mexico program.
   b) Near-Term: A committee, possibly a sub-committee of CIGE, composed of faculty and staff with an interest and expertise in the international travel and/or risk management (e.g. risk manager, university legal, health/infectious disease background, international expertise, etc.)
      • Contact Colleen if you are interested in serving on one of these committees.

7) Cheryl Lapp has been in contact with Ned Gannon regarding creating student generated travel gifts for the university. Ned is willing to incorporate student projects into his spring and fall courses to support CIGE in creating travel gifts. ORSP has a contest model we may be able to adapt for this project. Cheryl will follow-up with Ned to discuss more specifics.
8) Meeting adjourned at 3:30 p.m.

Respectfully submitted,
Kimberly Reed

The next meeting is Thursday, November 19, 2 p.m. Phillips 283