BUILDING COMMITTEE MEETING NOTES / FEBRUARY 2, 2010

MEETING START TIME: 11:30 a.m.
MEETING END TIME: 1:30 p.m.

PRESENT: Jeff Kosloske UW-System Administration (teleconference)
Gail Scukanec UW-EC
Rick Gonzales UW-EC
Kate Hale Wilson UW-EC
Susan Turell UW-EC
Duffy Duyfuizen UW-EC
Beth Hellwig UW-EC
Aram deKoven UW-EC
Val Schute River Architects
Mike Adler River Architects
Kevin Lichtfuss Henneman Engineering

NOTES:

1. The following items were distributed for the meeting:
   a. Concept Diagrams – Option A Revised dated February 2, 2010
   b. Concept Diagrams – Option B dated February 2, 2010
   c. Design Assumptions – Draft #2 dated February 2, 2010
   d. 140/160 Seat Classroom Layout Diagram – Dated February 2, 2010

2. Val Schute opened the meeting with a review of the January 19, 2010 meeting notes. No comments or changes made. Notes approved.

3. Design Diagram Option A Revised was reviewed and discussed. The following items were noted:
   a. Positioning of the building on the site will be critical. Should the building align with Schneider or Zorn? The future of Zorn, Brewer, and Kjer is unknown at this time. How will the Education Building affect the design or placement of a future building on the Zorn site?
   b. Schneider floor to floor height has been confirmed at 12’. The Education Building will likely be in the 16’ floor to floor height range. Comparing the four stories of Schneider to the four stories of the Education Building shows that the new building will be almost a full story taller.
   c. Support space, which is currently unassigned in the program, equates to 3,000 ASF. Although this isn’t programmed space, it has an impact on the layout of the building.
   d. Rick Gonzales asked the committee if there are any privacy issues related to Academic Skills Center being located near a main entrance? The committee agreed that there may be a concern, but at the same time, keeping it in a high visibility area rather than secluded may be worth pursuing.
   e. Methods labs located on Level 3 and meets the requirement for classrooms on levels 1 through 3.
   f. Can mechanical equipment be located in the unfinished area on the northeast corner? Val Schute noted that the space is likely too small. Jeff Kosloske commented that DSF HVAC specialists will likely prefer mechanical space centrally located rather than on one end of the building.
   g. Val Schute reviewed the 140/160 seat classroom layout diagram and cross section. If the first floor elevation were set to match Schneider, the large classrooms could be depressed up to two feet and still be above the flood plain.
   h. Beth Hellwig asked if the Office of Multicultural Affairs could switch with the Academic Skills Center location.
   i. Jeff Kosloske noted that the unfinished space on level 4 is highly unlikely to occur without program justification.
j. Gail Scukanec noted that there is not much collaborative learning space on levels 3 and 4, particularly level 3.
k. Gail Scukanec asked if the Technology Lab and Teacher Education could be switched.
l. Gail Scukanec noted that the Technology Lab is a space for students and could be treated similar to the Methods Labs (disconnected from department).
m. Kate Hale Wilson noted that Option A’s layout appears to be a nice active space near the Cyber Café due to the adjacent student service functions.

4. Design Diagram Option B was reviewed and discussed. The following items were noted:
   a. Rick Gonzales noted the smaller footprint 6 story massing as being acceptable.
   b. Rick Gonzales asked the committee if was ok with Office of Multicultural Affairs (OMA) being located on the first floor. Rick noted that at times he has seen social activities occurring within OMA that have been noisy and may be distracting if classrooms are located nearby.
   c. Gail Scukanec asked that Teacher Education and Education Studies switch locations.
   d. Susan Turell noted that moving student services to upper floors loses the social gathering opportunities and after hours use potential that could occur on level 1.
   e. Beth Hellwig noted that a departmental presence on level 1 helps in retaining students because it keeps these services in visible areas rather than hidden and secluded on upper floors.
   f. Jeff Kosloske noted that the final design solution may be something similar to Hibbard Hall with a two or three story massing and a 4 or 5 story tower on one end. Val Schute noted that this was looked at and it may result in departments being separated between floors. Duffy Duyfhuizen noted that the current situation in Hibbard Hall is similar, in that the English department occurs on multiple floors.
   g. Susan Turell noted that the noise generated from the Cyber Café area is ok as long as areas such as tutoring labs can be isolated from this activity.
   h. Jeff Kosloske noted that the end result will incorporate a mix of collaborative learning spaces, including open study areas, closed study areas, and group study type areas.
   i. Val Schute asked if OMA were to move to another level, what would replace it? Beth Hellwig added that a department or student service would need to replace it rather than more classrooms.
   j. Susan Turell noted that Services for Students with Disabilities (SSD) should be located close to an entry and on a lower floor. Jeff Kosloske added that SSD may want to be on level 1 for easy way-finding.
   k. After the meeting, Gail Scukanec provide River Architects with an optional layout for the education departments to improve adjacencies.

5. Val Schute reviewed the Design Assumptions document and asked if these were worthy of including in the Design Study. The committee along with Jeff Kosloske agreed that these issues provide framework for the design and should be included. Add gender neutral restrooms to the list of assumptions.

6. Jeff Kosloske provided information in regards to a conversation he had with Russ Van Gilder regarding the delivery approach for the design study. There are two options on how to present the design diagrams developed thus far. First, would be to present both options and note which is preferred and the second would be to present both and leave it open for design interpretation. Jeff noted that it will be important to articulate the goals of the project and include them in the Design Study.

7. Duffy Duyfhuizen asked if the unfinished area can be omitted but still provide the structure necessary to accommodate a future expansion. Val Schute noted that this is difficult to achieve and typically doesn’t happen. Beth Hellwig asked if the unfinished space could be used as a wellness center. Jeff Kosloske noted that anything that fills that space would need a program substantiation.
8. Sustainability was reviewed and discussed. The following items were noted:
   a. Jeff Kosloske noted that photovoltaic panels are an expensive item, but the infrastructure should be provided in case panels are ever added to the building at a later date.
   b. Jeff Kosloske noted that the Design Study should include a sustainability strategy and the DSF Sustainability Checklist. Jeff also noted that the roll-out presentation can mention that a sustainability charrette will be part of the project.

9. Rick Gonzales noted that Park Street is not wide enough for bus parking. Rick also mentioned that the neighboring residents would like buses to pull off of the street.

10. Discussion was held regarding the capacity of the existing chiller plant. The chillers currently located at Old Library will be used to support the new Davies Center and will not be able to support the Education Building.

11. Project Schedule:

12. The format for the Roll-Out Presentation was reviewed and discussed. The format will be as follows:
   a. Project Overview by UW-EC
   b. Building Occupancy by UW-EC
   c. Concept Options by Design Team
   d. Closing by UW-EC

Meeting Notes by: Michael J. Adler, Associate AIA

Note: This constitutes our understanding of the issues presented. Contact River Architects, Inc. via phone at (608) 785-2217, or e-mail m.adler@river-architects.com if there are any discrepancies.

Meeting Note Distribution:

Russ Van Gilder            DSF
Kate Sullivan              UW-System Administration
Jeff Kosloske               UW-System Administration
Gail Scukanec               UW-EC
Rick Gonzales               UW-EC
Susan Turell                UW-EC
Duffy Duyfhuizen            UW-EC
Kate Hale Wilson            UW-EC
Aram deKoven                UW-EC
Beth Hellwig                UW-EC
Mike Wick                   UW-EC
Mike Umhoefer               UW-EC
Val Schulte                 River Architects
Mike Adler                  River Architects
John Bengston               Paulien & Associates
Lisa Keith                  Paulien & Associates
Heather Davis               Paulien & Associates
Bill Patek                  JJR
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