BUILDING COMMITTEE MEETING NOTES / JANUARY 19, 2010

MEETING START TIME: 1:00 p.m.
MEETING END TIME: 3:00 p.m.

PRESENT: Russ Van Gilder DSF
Jeff Kosloske UW-System Administration (teleconference)
Gail Scukanec UW-EC
Rick Gonzales UW-EC
Duffy Duyfhuizen UW-EC
Beth Hellwig UW-EC
Aram deKoven UW-EC
Val Schute River Architects
Mike Adler River Architects

NOTES:

1. The following items were distributed for the meeting:
   b. Design Assumptions – Draft #1 dated January 19, 2010
   c. Concept Diagram Summary – Draft #1 dated January 19, 2010

2. The Education Building Program Plan dated December 9, 2009 from Paulien & Associates was reviewed and discussed. The following items were noted.
   a. Beth Hellwig suggested meeting with campus food service to determine the needs of the Cyber Café space. Jeff Kosloske noted to leave the space as programmed and work out the details during design.
   b. Val Schute pointed out a few areas that needed clarification.
      • Faculty Resource Center: There are two spaces programmed at 600sf each. Gail Scukanec noted that this space will be used by faculty between classes. The committee agreed that this area could be one space programmed at 600sf.
      • Gender Neutral Restrooms: Program includes six spaces. Rick Gonzales noted that this was determined based on having two per instructional floor and one per office/departmental floor.
   c. Beth Hellwig questioned the use of the Custodial Maintenance Room. Rick Gonzales noted that this will be a place for a work area, equipment, etc.
   d. Beth Hellwig questioned the Sustainability Support Space included in the program but has no space allocation. Val Schute noted that past projects have included a programmed need for mechanical equipment needed to achieve State design standards as well as LEED credits for energy efficiency. This mechanical equipment is now considered “standard practice” in state facilities and is now considered to be included in the net to gross square footage.
   e. Rick Gonzales noted that the loading area currently programmed may be omitted in the future. Loading docks located at Davies Center may be the central loading area for the campus.
   f. Jeff Kosloske recommended leaving all non-assignable spaces as programmed and that these areas can be flushed out in the design phase.

3. Val Schute asked the committee who will be reviewing the Paulien & Associates Program Space Allocation and Classroom Mix document dated January 2010. Rick Gonzales noted that Campus Planning has started to review the document. Rick asked if the document can be shared with the space planning consultant of the master plan for consistency. Jeff Kosloske noted that the space planning consultant of the master plan is to conform to the recommendations made by Paulien & Associates.
4. Floor Plan Concept Diagrams were reviewed and discussed. The following items were noted:
   a. Rick Gonzales noted delivery issues to the south doors of Zorn Arena. River Architects to develop site plan to verify feasibility of semi-truck maneuverability.
   b. Jeff Kosloske noted the Educational Studies instructional labs shown on Level 4 could be disconnected from their associated department.
   c. Jeff Kosloske noted that it would helpful to block out the departmental support space within each department (workrooms, reception, etc.).
   d. Jeff Kosloske noted that the instructional lab spaces should be thought of as classroom type spaces with appropriate aspect ratios.
   e. Jeff Kosloske noted that the labs associated with Education Studies could be on Level 3 to retain student traffic to three levels. Gail Scukanec noted that the labs are occupied for three hours per class and don't have to be directly connected. Gail also noted that the Technology Lab could be disconnected from COEHS, while the Center/Institute for Educational Leadership should be in close proximity to COEHS.
   f. Beth Hellwig asked where the elevator would be located. The option presented locates the elevators near the restrooms where the two corridors connect at the east end. Discussion was held on whether or not these should be centralized (one location) or distributed (two locations).
   g. Val Schute reviewed the design assumptions associated with the concept diagrams. The committee thought that the two large classrooms, Student Support Services, and Cyber Café could be assumed to be on level 1, while the 60 and 72 seat classrooms could be assumed to be on an upper floor.
   h. Gail Scukanec questioned if there were height limitations set by the City of Eau Claire. Rick Gonzales noted that the neighboring residents have voiced their opinion that a taller building would be acceptable.
   i. Duffy Duyfhuizen noted that if windows are a critical element, that a strategy could be used similar to Schneider Hall which has a 4th floor with an inner courtyard space that provides light to additional spaces.

4. Val Schute reviewed the Adjacency Diagram Summary sheet. The following items were noted:
   a. Gail Scukanec noted that collaborative learning spaces could be minimized on level 1 with more on level 2 due to the amount of classrooms.
   b. Val Schute noted that the summary sheet is a tool used by the design team as a tracking device to see how the assignable square footage is being distributed and increased to accommodate circulation, stairs, restrooms, etc. to result in gross square footage.

5. The project schedule was reviewed and discussed. The following items were noted:
   a. February 2, 2010 – Building Committee Meeting
      • River Architects to provide optional concept diagrams – Option A revised and Option B showing a smaller footprint.
   b. February 16, 2010 – Building Committee Meeting
      • Finalize concept diagrams and provide draft of presentation/handout for presentation.
   c. February 23, 2010 – Program Presentation to the UWEC campus and community.

Meeting Notes by: Michael J. Adler, Associate AIA

Note: This constitutes our understanding of the issues presented. Contact River Architects, Inc. via phone at (608) 785-2217, or e-mail m.adler@river-architects.com if there are any discrepancies.

Meeting Note Distribution:
Russ Van Gilder       DSF
Kate Sullivan         UW-System Administration
Jeff Kosloske         UW-System Administration
Gail Scukanec   UW-EC
Rick Gonzales   UW-EC
Susan Turell   UW-EC
Duffy Duyfhuizen   UW-EC
Kate Hale   UW-EC
Aram deKoven   UW-EC
Beth Hellwig   UW-EC
Mike Wick   UW-EC
Mike Umhoefer   UW-EC
Scott Hansen   UW-EC
Val Schute   River Architects
Mike Adler   River Architects
John Bengston   Paulien & Associates
Lisa Keith   Paulien & Associates
Heather Davis   Paulien & Associates
Bill Patek   JJR
Jonathan Hoffman   JJR
Nate Novak   JJR
Kevin Lichtfuss   Henneman Engineering
Scot Whitney   Henneman Engineering
Eamon Ryan   The Concord Group