A regular meeting of the University Senate Executive Committee was called to order by Chair Freymiller at 3:02 p.m. on Tuesday, March 15, 2016 in the Council Oak Room of Davies Center.

1) Approval of the Minutes of March 1, 2016
   - Approved as distributed

Without objection, questions regarding the role of shared governance in administrative hiring will be heard prior to other business

2) Questions regarding the role of shared governance in administrative hiring
   - It appears that governance procedures might not have been followed regarding major changes occurring across campus and that established processes for hiring Directors and other high-level administrators were disregarded
     - No shared governance processes appear to have been followed for the Chancellor’s appointment of the Director of Blugold Central
     - For the Director of the Advising, Retention and Career Center, an email was sent to potential applicants who were thought to be qualified for the position
       - Why was a predetermined list used rather than circulating an e-mail to the entire campus to avoid missing anyone who was potentially qualified for the position?
         - A mass e-mail could have been sent to the entire campus, but wanted to make sure that those individuals who were qualified did not delete it
         - Such a search should be more open and predetermined lists should not be used
     - Hiring processes for high-level administrative positions with university-wide responsibilities (e.g., current replacement in academic affairs) seem to be disregarded
     - Associate Vice Chancellor positions
       - A search committee looked at position descriptions, but this is an interim search; full search will happen in Fall 2016
         - Removed requirement that candidates must have experience as department chair
     - Page 112 of the Faculty and Academic Staff Rules and Procedures states: When administrative changes of such scope and significance as to have multiple Departmental, School, College, or University-wide effects are contemplated (such as changes in administrative titles, creation or abolition of administrative positions, modifications in administrative line and staff responsibilities, or modifications in the administrative structure of the University), the administration will consult with the Executive Committee of the University Senate prior to the implementation of such changes. When the University Senate Executive Committee is consulted, a representative from the University Staff Council shall be invited to the meeting. (Faculty Senate [FS] 8/76; US 4/13) and yet the Executive Committee was not consulted
Responsibilities can be moved because both positions are officially titled as “Associate Vice Chancellor” positions
- Working titles help the university determine who deals with particular issues
- Some responsibilities seem to be quite narrowly described; these might be perceived as two different positions with responsibilities that are not interchangeable
  - Graduate School is a separate group of people who now report to someone else
- Provost can reassign responsibilities between the positions
- An interim appointment lasting longer than two years requires consultation with the Executive Committee
- Formal search for Associate Vice Chancellor will begin in Fall 2016
- At a time when we have lost so many faculty/staff, we should not have to worry whether each change in structure or organization or personnel does not follow FASRP
- These discussions should occur before decisions are made rather than after decisions are made
- Better communication earlier in the process might eliminate perceptions that FASRP has been violated

3) Ten Minute Open Forum
- Contact Andee Erickson of the Spectator staff if you wish to comment on changes to tenure policy
- Email will be sent to Executive Committee with her contact information
- Instructional Academic Staff Concerns
  - IAS they feel devalued because many are teaching on one-year or one-semester contracts
  - There appear to be inequities between faculty and IAS
    - Example: If three sections of the same class are offered, a faculty member may be assigned to teach two classes capped at 30 students while an IAS member may be assigned to teach one section with 60 students
  - How many SCH do faculty generate compared to IAS?
  - Department chairs make those decisions
  - IAS could be converted to faculty contracts if they are qualified

4) Review of tentative agenda for March 29, 2016 meeting of University Senate

Without objection, the University Senate meeting will be cancelled so shared governance meeting with Chancellor Schmidt can convene at 3:00 p.m.

5) Review of the Frozen File Numbers from March 2016
- These numbers are used to assess senate representation
- Our ratio is currently 60/40; 42 university faculty and 28 university academic staff
- The data we received is evaluated according to Senate voting codes based on titles
- New information in October and will be evaluated to determine whether changes in Senate representation should happen

6) Announcements
- None

Meeting adjourned at 4:05 p.m.

Submitted by,
Tanya Kenney
Secretary of the University Senate