Present:  

Members: Janice Bogstad, Mike Carney, Selika Ducksworth-Lawton, Ned Gannon, Sean McAleer, Bob Nowlan, Jean Pratt, Mathew Riedel

Guests: Margaret Cassidy, Jennifer Fager, Steve Fleck, Eunsook Jung, Tami Langfeldt Adams, Josh Lind, Jill Prushiek, Reiko Shinno

Presiding: Chair Jean Pratt called the meeting to order at 2:00 p.m.

Meeting Minutes

1. Approval of the 04/05/2016 meeting minutes
   Motion to approve minutes of April 5, 2016, seconded, approved as distributed.

2. Changes to the FASRP Action Table
   - Changes to ensure UWEC is in compliance with UW System, described in Appendix
   - If a department alters the requirements for a major, department chair would determine whether the changes were substantive to require action beyond the college curriculum committee
   - Confusion surrounding 3b, UW System uses the word *program*, UWEC uses *major*; UW System only wants to be involved for anything above the program-major level
   - Discussion regarding UW System’s word *entitlement* and adding major/program; determined it would be confusing
   - Question – Do we need to send a memo to the Provost every time a change to a major occurs? A memo is sent to Provost, it’s printed, she signs it, and it’s returned. Prushiek would like clarification.
   - Redirect is not used on the table but referred to elsewhere. Decision to leave parenthetical “Redirect” in text but not add it to table.
   - Question – Why is there not an option to suspend or reinstate a certificate?
     • Will be added to table.
   - Motion was made to recommend that pages 131-134 of the Faculty and Academic Staff Rules and Procedures (January 2016 edition) be revised as indicated in the Appendix and with the approved edits. Motion was seconded. Motion passed by a vote of 5 in favor and 0 against.

3. Activity credits counting towards baccalaureate
   - Agreed to change *physical activity* to KINS 100-184
     • The courses may no longer be offered to UWEC students in future; transfer students will still continue to bring them in
   - Agreed to leave *Activity Credit* as is, not add *physical*
   - Agreed to eliminate *or program prefix* and *unrelated to their program of study*
   - Motion was made to change the text under “Activity Credit” and “Other Restricted Credits” (pages 50-51 of the 2015-2016 Undergraduate Catalog) to read as follows: Activity Credit (band, chorus, drama, KINS 100-184 courses, etc.). Students may count toward graduation no more than four credits earned in a single activity course and no more than 12 credits resulting from any combination of activity courses. Motion was seconded. Motion passed by a vote of 5 in favor and 0 against.

4. Establish a certificate in transnational Asian Studies
   - Jung and Shinno were in attendance to provide information and answer questions.
   - Certificate has been in progress for the past 2-3 years; will help students broadly learn about Asia; intentionally made all classes electives; students from all majors will pursue it; provides flexibility--plenty of course options for students to take if a professor is on sabbatical, for instance, and unable to teach a course; will be popular among Asian students
   - Very interdisciplinary, required to take at least three course prefixes
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- Students submit substitution/waivers as needed, manual process for Registration
- Question – Is there a plan to grow the certificate to a minor?
  - Proposal for minor was submitted to A&S with the certificate, proceeded with certificate and will pursue minor in future if certificate is successful
- Chairs Pam Forman and Carter Smith are in support of it
- Motion was made to establish a Transnational Asian Studies Certificate within the Department of History. Motion was seconded. Motion passed by a vote of 5 in favor and 0 against.

5. Upcoming agenda items
- Due to lack of time, Computer Science program review memo and review form were not discussed.

Chair Jean Pratt adjourned the meeting at 2:56 p.m.

Respectfully submitted,

Sarah Forcier
Secretary for the Meeting