REPORT FOR THE UNIVERSITY SENATE

University Senate Committee: Academic Policies Committee

Brief History of Issue—why the issue is being considered:
Discrepancies exist between what the UW System Administration and the Board of Regents do regarding proposals related to academic policies and what is indicated in the January 2016 edition of the Faculty and Academic Staff Rules and Procedures (FASRP). The purpose of this motion is to align pages 131-134 of the FASRP with existing practices.

Points Discussed by Committee:
1. Enter main points here

Pros of Recommendation:
1. Enter pros here

Cons of Recommendation:
1. Enter cons here

Technology/Human Resource Impact: None

Committee Recommendation:
Revise pages 131 - 134 of the Faculty and Academic Staff Rules and Procedures (January 2016 edition) as indicated in the Appendix.
MOTION FOR THE UNIVERSITY SENATE

The Academic Policies Committee,

by a vote of ___ in favor and ___ against on ___(Date)___,

recommends that pages 131 - 134 of the Faculty and Academic Staff Rules and Procedures (January 2016 edition) be revised as indicated in the Appendix.

Implementation Date: Upon next revision of the Faculty and Academic Staff Rules and Procedures handbook

Signed: ______Jean A. Pratt_____

Chair of the Committee

Send to: University Senate Office
APPENDIX

A. Changes to the table titled *Undergraduate Academic Program Changes: Is Action Required? (Please see a revised version of the Action table at the end of the Appendix.)*

1. Credit-Bearing Certificate Programs & Study Abroad Programs:
   a. Establish or eliminate certificate
      i. System Administration: Change “I” to “N”
      ii. Board of Regents: Change “I” to “N”

2. Minors, Emphases, Academic Concentrations & Pre-Professional Programs:
   a. Establish or eliminate
      i. System Administration: Change “I” to “N”
      ii. Board of Regents: Change “I” to “N”

3. Majors:
   a. Suspend or reinstate major
      i. College/School Faculty: Change “N” to “Y”
      ii. Univ. Senate APC: Change “N” to “Y”
      iii. University Senate: Change “--” to “Y”
      iv. System Administration: Change “N” to “Y”
      v. Board of Regents: Change “N” to “I”
   b. Change major requirements
      i. Add a new row: “Change major requirements substantively.” Position this row immediately below the “Change major requirements” row.
      ii. Specify the following action indicators:
         1. Department: “Y”
         2. College Curriculum Committee: “Y”
         3. College/School Faculty: “Y”
         4. Univ. Senate APC: “Y”
         5. University Senate: “Y”
         6. University Faculty: “I”
         7. Administration: “P”
         8. System Administration: “Y”
         9. Board of Regents: “I”

4. Departments
   a. Establish new department
      i. System Administration: Change “I” to “N”
      ii. Board of Regents: Change “I” to “N”
   b. Eliminate or rename department
      i. System Administration: Change “I” to “N”
      ii. Board of Regents: Change “I” to “N”

5. Schools/Colleges
   a. Eliminate or rename college/school
      i. System Administration: Change “Y” to “I”
      ii. Board of Regents: Change “Y” to “I”

6. Additional revision: delete the text “Refer to the current UGEC Procedure Manual” from the footnote preceded by a single asterisk (*).
B. Changes to corresponding, supporting text under Section C—Curricular Development: Changes in Courses, Programs, Policies: (starting on page 131)

1. Directly after the “Changes in Courses, Programs, Policies” subheading, add and indent a new subheading, explanatory text and bullets as follows:

**Rename or Redirect Major/Degree**
Generally rename and change/redirect revisions are reflective of changes in market demand for new or shifting career paths.
- **Rename Major**: Curricular changes may not exceed 30% of the requirements for the program and the entire UW System major code must remain the same. It is assumed that no changes will be made to the Classification of Instructional Program (CIP) code.
- **Change (Redirect) Major Requirements Substantively**: Curricular changes equal to or in excess of 30% of the program’s degree requirements are defined as substantive. Curricular changes to the program’s degree requirements may not exceed 50%, the entire UW System major code must remain the same; and the first two digits of the Classification of Instructional Program (CIP) code must remain the same.

2. University Levels of Action for Undergraduate Programs and Academic Policies
a. Add “Redirecting or changing major requirements substantively” as the second bullet. The resulting list should be as follows:

- Establishment, renaming, or elimination of minors, emphases, credit bearing certificates, academic concentrations, and pre-professional programs
- Redirecting or changing major requirements substantively
- Establishment, elimination or renaming of majors
- Establishment and elimination of degrees
- Establishment, elimination, or renaming of departments
- Establishment of new prefixes (resulting from establishment or renaming of departments)
- Applications for extramural grants/programs with new curricular implications

3. Levels of UW System and Board of Regents
a. Revise the introductory sentence and revise/add corresponding bullets to read as follows:

**Levels of UW System and Board of Regents**
The following require action by UW System Administration and possible action by the Board of Regents:
- Submission of Notice of Intent for new major* (UW System only)
- Establishment of a new major (Both)
- Suspension of or reinstatement of major (UW System only)
- Redirecting or changing major requirements substantively (UW System only)
- Establishment of a new degree (Both)
- Establishment of a College/School (Both)
- Applications for extramural grants/programs with new curricular implications (UW System only)

b. Add the following sentence (preceded by an asterisk) in a new text block below the bullets:

* A degree/major is a high level designation to describe a set of core courses that differentiates the program of study from other degrees/majors (e.g., Art is different from Biology). A submajor (e.g., track, concentration, emphasis) extends the core courses to include an area of specialization within the major. Majors require System Administration action; submajors do not. For a listing of current majors, please see [https://www.wisconsin.edu/reports-statistics/download/central_data_request/cdr_manual/volume_2/IV-Major-Codes.pdf](https://www.wisconsin.edu/reports-statistics/download/central_data_request/cdr_manual/volume_2/IV-Major-Codes.pdf).
<table>
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<tr>
<th>Type of Proposal</th>
<th>Department or Equivalent</th>
<th>*College/School Curr. Committee</th>
<th>College/School Faculty</th>
<th>Univ. Senate APC</th>
<th>University Senate</th>
<th>**University Faculty</th>
<th>***Administration</th>
<th>System Administration</th>
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<td>Schools/ Colleges</td>
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</table>

Y = Yes  N = No  **Not Applicable  I = Information Only  P = Provost/Vice Chancellor  D = Dean

*General and Liberal Education courses require action by the University Liberal Education Committee (ULEC). Refer to the current ULEC Procedure Manual.

**University Faculty are informed of changes through News Bureau publications or by action and minutes of the University Senate. On petition, the Full Faculty may review and confirm, modify, or reject any action of the University Senate.

***All actions are recommendations to the Chancellor. Administrative acceptance is accomplished at the various levels by the Department Chair, Dean, or the Provost/Vice Chancellor.

1Undergraduate/graduate and graduate only certificate programs require action by the Graduate Council.